

## GUARANTEED ADMISSION AGREEMENT

### LONGWOOD UNIVERSITY AND VIRGINIA COMMUNITY COLLEGE SYSTEM

Longwood University (LU) and the Virginia Community College System (VCCS) recognize the importance of facilitating the seamless transfer of students from Virginia's community colleges to LU as they pursue educational goals leading to the baccalaureate degree. To facilitate this transfer process, the VCCS and LU provide the following Guaranteed Admission Agreement (GAA).

#### **Definitions**

"Transfer-oriented associate degrees" refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer (see website at <http://www.schev.edu/docs/default-source/about-section/committees-and-groups/State-Council-on-Transfer/general-studies-associate-degree-recognized-03-27-17.pdf>)

"GAA student" refers to a student who graduates from a transfer-oriented associate degree program at a Virginia community college, meets the requirements of this GAA, and intends to transfer to LU.

#### **Eligibility**

To be eligible for participation in the GAA, students must:

1. Graduate from a transfer-oriented degree program at a Virginia community college with a cumulative GPA of 2.5 or higher on a four-point scale as shown on the official VCCS transcript.
2. Earn a grade of "C" (2.0) or higher in each community college course applicable to the transfer-oriented associate degree program.
3. Submit an official transcript showing completion of the transfer-oriented associate degree and (if applicable) official documents regarding the above-mentioned examinations to the LU Admissions Office. The terms of the GAA will not be applied until the official transcript showing degree conferred has been received by LU.
4. Complete an "intent to transfer" form online after a minimum of 15 credits towards the transfer-oriented associate degree is completed and before applying for graduation from the VCCS institution.

VCCS students who do not meet the terms described in this agreement are encouraged to apply through the regular transfer admissions process, although admission is not guaranteed.

Students who were previously enrolled at LU and transferred back to a VCCS college to complete the transfer-oriented associate degree are not eligible for guaranteed admission under this GAA, though LU will articulate credit so that all lower division goals (1-11) associated with LU's general education program or all Foundation-level courses as well as the Integrating World Languages Perspectives-level course associated with LU's Civitae core curriculum program will be satisfied upon re-admission to LU.

## **Academic Admission Agreement**

GAA students are guaranteed admission to LU and may expect the following:

1. Completion of the transfer-oriented associate degree program will guarantee completion of all lower division goals (1-11) associated with LU's general education program or all Foundation-level courses as well as the Integrating World Languages Perspectives-level course associated with LU's new core curriculum program.
2. For any course for which a GAA student earns a "C" (2.0) or better LU will articulate equivalent course credit whenever possible. Any course for which an equivalent does not exist will articulate as an elective.
3. GAA students will not be required to repeat course content for which they have earned a "C" or better that has been evaluated as equivalent to a course at LU; however, students may be required to complete additional credits to meet certain prerequisite, major, program, and/or degree requirements.
4. High school students who have earned an associate degree concurrent with high school graduation are not eligible for guaranteed admission under the terms of this Agreement. Such students are considered freshman applicants with transfer credit. If admitted, no distinction will be made by LU regarding college courses applicable to the transfer-oriented associate degree that are completed through dual enrollment. Those students completing transfer associate degrees, upon receipt of the final official transcript demonstrating completion of the GAA requirements, will be awarded a waiver for lower-level LU Civitae courses. In addition, the following will be required of these students to support their transition to Longwood.
  - a. They must attend freshman orientation.
  - b. They must live in on-campus housing unless qualified for a release. On-campus housing is guaranteed for these students.
  - c. They must enroll and pass ENGL 265, The Writing and Rhetoric of Citizenship
5. LU cannot guarantee that students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. Upon enrollment, LU will work with GAA students on a plan detailing the remaining coursework required in the program in which the student is matriculating. Likelihood of completion within the 120-credit minimum increases if students stay within their declared major, have met specific prerequisites at the VCCS institution for their majors, make satisfactory progress, or enter LU after graduating from a program-specific agreement. Through on-going, tailored advising throughout the career of GAA students, LU will make every effort to facilitate timely degree completion.
6. Acceptance in some degree programs at LU is competitive; thus guaranteed admission into LU does not imply admission to these programs without further acceptance by the program or department offering the program. GAA students must meet specific GPA and prerequisites for admission into particular programs including Education, Business, and Nursing.
7. LU accepts credit for CLEP, Advanced Placement, International Baccalaureate, Cambridge, military training/experience, or other forms of advanced standing, which will be evaluated on a case-by-case basis.

### **Benefits of the GAA to VCCS students**

1. The LU admissions application fee is waived.
2. GAA students may utilize the LU undergraduate catalog issued for the current year for incoming students.
3. GAA students will be directed to LU support resources to help facilitate a seamless transfer process, which may occur as early as the online “intent to transfer” form has been submitted.

### **Responsibilities**

GAA students must follow all LU application processes and specific special departmental/program application procedures, deadlines, and grade point average requirements. For full consideration for financial aid, GAA students must apply by March 1 (for fall term) and November 1 (for spring term) and complete a FAFSA.

VCCS colleges will:

1. Advise students regarding courses needed to complete the transfer-oriented associate degree.
2. Notify students of transfer opportunities to LU under this GAA by posting links to the agreement on the VCCS Transfer Website (<http://www.vccs.edu/students/transfers/>) and the Virginia Education Wizard ([www.vawizard.org](http://www.vawizard.org)).

LU will:

1. Consider GAA students who enroll at LU on the same basis as native students for registration, financial aid, scholarships, student housing, parking, and any other opportunities open to other students with similar standing.
2. Provide annual tracking data on the performance of GAA students at LU, including credits presented and accepted in transfer, LU courses attempted and completed, cumulative GPA, major, graduation date from LU, and comparisons with native students. The specific data elements and timing of the report will be determined by institutional research staffs at VCCS and LU.
3. Provide information for transfer students online ([www.longwood.edu/admissions/transfer-students](http://www.longwood.edu/admissions/transfer-students)), including VCCS course equivalencies and courses recommended for each major.

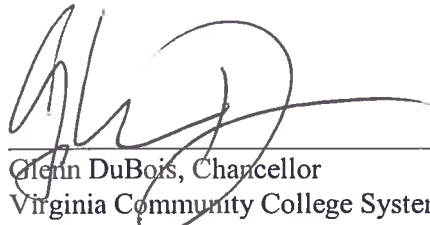
### **Review of the Agreement**

The VCCS will designate officials who will be responsible for all aspects of the GAA at the VCCS. LU will designate individuals responsible for all aspects of the GAA at LU. Representing LU will be the Associate Vice President for Enrollment Management and Student Success or his/her designee and the Provost/Vice President of Academic Affairs or his/her designee. Representing the VCCS will be the VCCS Vice Chancellor for Academic Services and Research and the VCCS Director of Educational

Programs and Policy, in consultation with the Articulation Subcommittee of the Academic and Student Affairs Council.

LU and the VCCS will review this agreement every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.

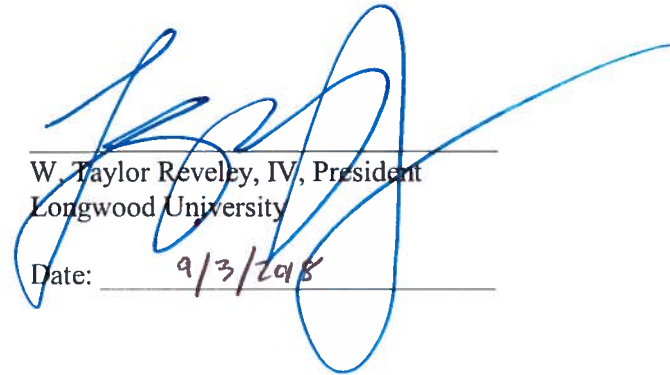
The GAA will remain in effect until terminated by either party upon written notice. Such notice should be given at least one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.



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Glenn DuBois, Chancellor  
Virginia Community College System

Date: 9/3/2018



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W. Taylor Reveley, IV, President  
Longwood University

Date: 9/3/2018