

**GUARANTEED ADMISSION AGREEMENT**  
**VIRGINIA COMMUNITY COLLEGE SYSTEM**  
**AND**  
**CHRISTOPHER NEWPORT UNIVERSITY**

Christopher Newport University (CNU) and the Virginia Community College System (VCCS), recognizing the need to facilitate the transfer of students from the community college to CNU, resolve to adopt a Guaranteed Admission Agreement (GAA). CNU provides special opportunities to help VCCS students experience a smooth transition to CNU. VCCS students who do not meet the terms described in this agreement may apply and will be considered for admission, although admission is not guaranteed.

In an effort to ease the transfer process, VCCS and CNU provide the following guaranteed admission agreement.

**Definitions**

“Transfer-oriented associate degrees” refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer (see website at <http://www.schev.edu/Students/SCThome.asp>).

“GAA student” refers to a student who graduates from a transfer-oriented degree program at a Virginia community college within two years of enrollment at CNU with a cumulative grade point average (GPA) of 3.5 or higher on a four-point scale and who intends to transfer to CNU.

“GAA Contact” refers to staff members designated by each Virginia community college and by CNU who work with prospective GAA students.

**Academic Admission Agreement**

GAA students are guaranteed admission to CNU and may expect the following:

1. CNU will guarantee the acceptance of all transferable credits earned from the transfer-oriented associate degree program, not to exceed 66 credits and grant students junior standing. No distinction will be made by CNU regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.
2. Completion of the transfer-oriented degree program will guarantee completion of the CNU general education component of the undergraduate curriculum with the one exception listed in bullet three below.

3. The Second Language (foreign language) Literacy Requirement may be met in one of the following ways: Completion of a 200-level course at CNU or b) Transfer of 101, 102, and 201 (in the same language) VCCS courses. Note that three (3) years of high school language study (in the same language) is a prerequisite for a 200-level language course; 101, 102, and either 200 or 201 are required of those students who have not studied at least three years of the same language in high school.
4. CNU cannot guarantee that all students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. CNU will inform the student at the time of enrollment if there are additional course requirements beyond the 120 minimum semester hours needed for graduation. Such courses will be specified in writing.
5. Acceptance in some degree programs at CNU is competitive; thus guaranteed admission into CNU does not imply admission to these programs without further acceptance by the program or department offering the program.

### **Eligibility**

To be guaranteed admission to CNU, students must complete the requirements to become GAA students (graduation from a transfer-oriented degree program at a Virginia community college with a cumulative grade point average (GPA) of 3.5 or higher on a four-point scale with intent to transfer to CNU and submit an official transcript showing completion of the associate degree to the CNU Admissions Office. In addition, GAA students must have earned a grade of "C" or higher in each community college course applicable to the transfer-oriented associate degree program.

Students who were previously enrolled at CNU and transferred back to a VCCS college to complete the transfer-oriented associate degree are not eligible for participation in the GAA. VCCS students who do not meet the GAA eligibility requirements listed above are eligible to apply for admission to CNU but will not be guaranteed admission under this agreement.

### **Benefits to Virginia Community College Students**

1. Through the community college GAA Contact, students can obtain the name and contact information for the CNU GAA Contact, who can direct them to CNU departmental advisors for advice and information on meeting requirements for various CNU majors.

GAA students enrolling in CNU are eligible to apply for scholarships designated by CNU especially for GAA students as funding permits.

### **Responsibilities**

GAA students will:

1. Follow all CNU application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.
2. Have declared intent to transfer to CNU under the GAA to the community college GAA Contact after a minimum of 15 credits towards the transfer-oriented associate degree is completed and before applying for graduation from the community college. The student

must maintain continuous enrollment in all non-summer terms from the point of declaration until the associate degree is conferred and must transfer to CNU in the semester designated under the Declaration of Intent.

The community college will:

1. Assist prospective GAA students in declaring intent to transfer to CNU under the GAA.
2. Advise students regarding courses needed to complete the transfer-oriented associate degree.
3. Make available information about CNU and the GAA to prospective GAA students enrolled in transfer-oriented associate degree programs.

CNU will:

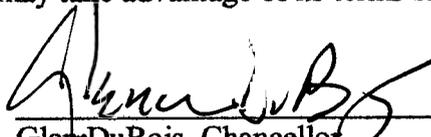
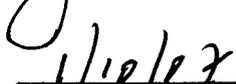
1. Consider GAA students who enroll at CNU on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students with junior standing.
2. Provide tracking data annually on the performance of GAA students at CNU, to include comparisons with native students. The specific data elements and the timing of the report will be determined by the institutional research staffs at VCCS and CNU.

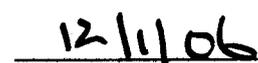
### Review of the Agreement

The VCCS will designate officials who will be responsible for all aspects of the GAA at the VCCS. CNU will designate individuals responsible for all aspects of the GAA at CNU. Representing CNU will be the University Registrar. Representing the VCCS will be the VCCS Vice Chancellor for Academic Services and Research and the VCCS Assistant Vice Chancellor for Educational Programs and Instructional Technology, in consultation with the Articulation Subcommittee of the Academic and Student Affairs Council.

CNU and the VCCS will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.

The GAA will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

  
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Glen DuBois, Chancellor  
Virginia Community College System  
  
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Date

  
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Paul Tribble, President  
Christopher Newport University  
  
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Date