The State Board for Community Colleges convened at 9:00 a.m. on January 19, 2012, in the Godwin-Hamel Board Room, 15th Floor, James Monroe Building, 101 North 14th Street, Richmond, Virginia.

Members Present: Mr. Jeffery K. Mitchell, Chair  
Mr. Hank W. Chao, Vice Chair  
Ms. Dorcas Helfant-Browning  
Radm. Robert R. Fountain  
Mr. Stephen T. Gannon  
Dr. Sasha Gong  
Mr. Gary C. Hancock  
Mr. Danny Hunley  
Mr. Nathaniel X. Marshall  
Dr. Mirta M. Martin  
Mr. Bruce Meyer  
Mr. William H. Talley, III  
Mr. Michael E. Thomas

Members Absent: Ms. Idalia P. Fernandez  
Mr. Robert W. Shinn

Staff Present: Ms. Rita Beale  
Ms. Sharon Bishop  
Mr. Tom Cantone  
Ms. Katherine Coates  
Ms. Ellen Davenport  
Ms. Lori Dwyer  
Dr. Glenn DuBois  
Dr. Catherine Finnegan  
Dr. Jennifer Gentry  
Dr. Joy Hatch  
Ms. Susan Hayden  
Dr. Craig Herndon  
Mr. Will Johnson
Mr. Jeff Kraus  
Dr. Christopher Lee  
Ms. Angela Lightfoot  
Mr. Dave Mair  
Ms. Marlene Mondziel  
Ms. Nan Ottenritter  
Ms. Karen Petersen  
Ms. Tiffany Pugh  
Dr. Richard Sebastian  
Ms. Crystal Twitty  
Ms. Helen Vanderland  
Ms. Donna VanCleave  
Ms. Lauren Von Herbulis  
Dr. Susan Wood

Others Present:  
Mr. Ramino Abella, JTCC student  
Mr. Massey Bartolini, JTCC student  
Ms. Gina Cruz, JTCC student  
Dr. Deborah DiCroce, President, TCC  
Mr. Mike Evans, JTCC student  
Mr. Shawn Fenner, JTCC student  
Dr. Frank Friedman, President, PVCC  
Dr. John Donnelly, staff, PVCC  
Mr. Philip Goodpasture, Director, VFCCE  
Ms. Katherine Hall, PVCC student  
Ms. Mara Hilliar, staff, JTCC  
Mr. Everett Jordan, Huntington Ingalls Industries  
Ms. Lisa Kendrick, staff, JTCC  
Mr. Jeremy Kiernan, PVCC student  
Ms. Melanie Kirwin, JTCC student  
Mr. Steve Lee, JTCC student  
Ms. Angela Mawyer, PVCC student  
Ms. Taylor Anne Moffett, PVCC student  
Mr. Roland Nzaou, PVCC student  
Dr. Donna Plasket, PVCC Local College Board  
Ms. Charlotte Russell, PVCC student  
Dr. Marshall Smith, President, JTCC  
Mr. Joel Traylor, staff, JTCC  
Ms. Rachael Tobey, JTCC student  
Mr. Brendan Wynn, PVCC student
I. OPENING

A. Call to Order

Mr. Jeffery Mitchell, Chair, called the meeting to order.

B. Roll Call

Dr. Glenn DuBois, Chancellor, took a roll call to determine that a quorum was present.

C. Minutes – Meeting No. 318, November 17, 2011

A motion was made by Mr. Chao and seconded by Mr. Marshall that:

“THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE MINUTES OF THE NOVEMBER 2011 MEETING AS SUBMITTED.”

The motion carried.

D. Public Comment

There was no public comment.

E. Recognition: Philip Goodpasture, VFCCE Director – Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement

The Chancellor introduced Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement, who stated that she had the pleasure to recognize Mr. Philip Goodpasture, an inaugural Foundation Board member. Mr. Goodpasture contributed greatly to the Virginia Foundation for Community College Education (VFCCE) during his term on the Board of Directors. An attorney by profession, Mr. Goodpasture provided his legal expertise at no charge for the transfer of the Wizard intellectual properties to the VFCCE. Despite the expiration of his tenure on the Board, he has graciously offered to continue to assist the VFCCE. Dr. Gentry presented Mr. Goodpasture with a memento of appreciation for his service on the VFCCE. The Chair and the Chancellor, along with members of the State Board, expressed their appreciation for his efforts on behalf of the VFCCE.

F. Reports from Campus Liaisons

There were no campus liaison reports.
G. Education: Every Day is Community College Day – Mr. Jeff Kraus, Assistant Vice Chancellor for Public Relations and Dr. Frank Friedman, President, Piedmont Virginia Community College

The Chancellor stated that visiting today were students from Piedmont Virginia Community College (PVCC), President Frank Friedman, and students from John Tyler Community College (JTCC). President Marshall Smith would arrive shortly. The students are a part of a program, Every Day is Community College Day, that the System conducts each year during the General Assembly session. The program brings students from two or more colleges each day to Richmond to actually observe the legislative process in action and meet their legislators. The opportunity affords our students a chance to tell their legislator what their community college experience means to them and how it has helped them in their lives. Mr. Jeff Kraus, Assistant Vice Chancellor for Public Relations, presented a summary version of the presentation that the students receive. He noted that on most days the Chancellor meets with the students, advising them on what to expect, and the why and how they can help. The students are encouraged to tell their stories.

Dr. Frank Friedman, President of Piedmont Virginia Community College, stated that PVCC brings eight to ten students usually twice during the session. Today, Dr. Donna Plasket, PVCC Board member, was joining the students. He noted that the day is a special time for the students and the visits separate the community colleges from the other higher education institutions. Ms. Charlotte Russell, a PVCC student, expressed how important she thought it was to be aware and knowledgeable. She noted that so many students are struggling in this economy and it was important to see how government impacts them and their future careers and how they can possibly impact government.

Mr. Mitchell thanked the students and Dr. Friedman for being here today. Mr. Meyer stated that he believed this was the best program. The legislators are impressed with the students’ visits and they do make an impact. He encouraged the other State Board members to attend Every Day is Community College Day with their respective liaison colleges.

II. CHANCELLOR’S REPORT

A. Recommendation that Dr. Deborah M. DiCroce be Named President Emerita of Tidewater Community College

The Chancellor reported that Tidewater Community College (TCC) requested that the State Board name Dr. Deborah DiCroce President Emerita of Tidewater Community College upon her retirement on March 1, 2012. The Chancellor noted that Dr. DiCroce was the first community college president elected to lead the Council of Presidents. She began as a faculty member and rose to lead both Piedmont Virginia and Tidewater community colleges during her 36 years with the VCCS. (See Appendix I.)
A motion was made by Mr. Meyer and seconded by Ms. Helfant-Browning that:

“THE STATE BOARD FOR COMMUNITY COLLEGES CONFER UPON DR. DEBORAH M. DICROCE THE TITLE OF PRESIDENT EMERITA OF TIDEWATER COMMUNITY COLLEGE UPON HER RETIREMENT ON MARCH 1, 2012.”

The motion carried.

Mr. Thomas expressed his appreciation to Dr. DiCroce for her chairmanship of the Council of Presidents during a pivotal time. Dr. DiCroce thanked the Chancellor and the State Board, noting how grateful she was for their support. She stated that an unexpected opportunity had presented itself, one she could not decline.

B. Introduction of Ms. Lori Dwyer, Director of Educational Policy

The Chancellor asked Dr. Susan Wood, Vice Chancellor of Academic Services and Research, to make this introduction. Dr. Wood stated that she was pleased to introduce Ms. Lori Dwyer in her new capacity as Director of Educational Policy.

C. Final Fall 2011 Enrollment and Profiles

Dr. Wood reported that the final fall 2011 enrollment and profiles were distributed. She noted that the slightly less than one percent headcount enrollment change from fall 2010 to fall 2011 signified a plateau in enrollment growth. Dr. Wood reviewed the demographic and academic data, noting that three out of every five students are below the age of 24, and two out of every three students were returning.

D. Preliminary Spring 2012 Enrollment Report

Dr. Wood noted that there had been a slight decrease in Full-time Equivalent enrollments for the spring 2012 semester. Headcount enrollment had increased slightly. The Chancellor stated that historically the colleges experience several years of significant enrollment increases, followed by a plateau, followed by growth again.

E. Chancellor’s Innovation Fund and Tuition Differential Grants

Dr. Wood reported that the Chancellor’s Innovation Fund grant program provides colleges with the funding for projects aligned with Achieve 2015. 16 colleges received awards for implementation of their projects between January and June 2012.

Dr. Wood reported that nine colleges received Tuition Differential Investment Pool awards. Established in May 2009, only Level 1 and 2 colleges are eligible for these awards. Implementation of the selected projects is January through June 2012. These funds provide incentive and support to the smaller colleges.
F. India Collaboration

The Chancellor noted that he had been approached by the Chair and Senator Mark Warner, as Chair of the Senate’s India Caucus, to consider providing community college developmental expertise and services to India. The purpose of providing such expertise was twofold: (1) expand India’s middle class through education and workforce training in creating and filling skilled jobs in India, with a focus on jobs that may not be offshored from the United States and (2) provide the Virginia Foundation for Community College Education (VFCCE) with a funding stream in exchange for delivering services and expertise in the development of community college systems in India.

After surveying India for potential collaborators, the Wadhwani Foundation and India’s Minister of Human Development were identified as appropriate collaborators. In early January 2012, the Chancellor traveled with Senator Mark Warner to India to meet the chief executive of the Wadhwani Foundation, India’s Minister of Human Development, the acting US Ambassador to India, and the US Congress’s India Caucus. Prior to traveling, the Chancellor consulted with Chairman Tillet and Governor McDonnell’s Secretary of Commerce and Trade.

The result of the visit was the establishment of a Memorandum of Understanding (MOU) between the VFCCE and the Wadhwani Foundation that enables the VFCCE to develop consulting relationships in areas focused on the development of a wide network of community colleges. With expert guidance from Mr. Philip Goodpasture, VFCCE Board member, the MOU is nonbinding. The Chancellor noted that he is not a party to the MOU.

The Chancellor stated that the poverty in India is very disturbing. It is an emerging nation and one of America’s oldest allies in that part of the world. Expanding access to the middle class for India’s population and the development of a skilled workforce will help in meeting India’s demands for economic growth.

The Chair thanked Dr. DuBois and expressed his amazement in the scope of what the VCCS does, phenomenal work.

G. Chancellor’s Report on 2011-12 Goals Aligned with Achieve 2015

The Chancellor noted that his latest report on the 2011-12 Goals was provided.

H. Update VCCS Reengineering Taskforce

The Chancellor reported that an update on the Reengineering Taskforce was provided. The work is robust and the Board could expect some policy recommendations to come forth in the near future.
I. The Case for Support – Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement

Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement, stated that the Virginia Foundation for Community College Education (VFCCE) had a successful past five years. It is now time to move the Commonwealth beyond the challenges and position it for 21st century success. She announced that the VFCCE would launch a multi-million dollar Major Gifts Campaign to Elevate Virginia by empowering Virginians. She shared the Case for Support with the State Board. Mr. Gannon serves as the State Board liaison to the VFCCE. Mr. Gannon noted that this is a major fund raising campaign that he hoped all of the Board members would participate in.

J. 2012 Legislative Reception, Wednesday, February 15, 2012 at the Jefferson Hotel, 101 West Franklin Street, Richmond, VA, from 5:30 – 7:30 p.m. – Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement

The Chancellor reported that the 2012 Legislative Reception would be held this year on February 15 at the Hotel Jefferson. Every member of the Legislature is invited. He urged every Board member to attend.


The New Horizons Conference is a signature conference for the faculty held in March in Roanoke. The State Board members are invited to attend. However, due to the conflicting dates between the Conference and the March Board meeting, Board members could attend the last day of the New Horizons Conference if their schedules permit.

L. The Seventh Annual Chancellor’s Award for Leadership in Philanthropy, April 17, 2012, at 11:30 a.m. at the Country Club of Virginia, Richmond, VA – Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement

The Chancellor noted that the Seventh Annual Chancellor’s Award for Leadership in Philanthropy will be held in April in Richmond. He urged the Board members to mark their calendars to attend.

III. COMMITTEE REPORTS

A. Academic, Student Affairs and Workforce Development Committee – Mr. Gary Hancock reported in the absence of Idalia P. Fernandez, Chair.

1. Minutes – Meeting of November 16, 2011

It was reported that the Committee approved the minutes of its November 2011 meeting.
2. Action Items

a. Program Discontinuance

(1) Central Virginia Community College
Associate of Applied Science Degree
Marketing

Mr. Hancock reported that Central Virginia Community College (CVCC) requested approval to discontinue the Associate of Applied Science in marketing degree program due to low enrollments. The Committee recommended approval. (See Appendix II.)

A motion was made by the Committee that:

“THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE REQUEST OF CENTRAL VIRGINIA COMMUNITY COLLEGE TO DISCONTINUE THE ASSOCIATE OF APPLIED SCIENCE IN MARKETING DEGREE PROGRAM.”

The motion carried.

b. Proposed Changes to VCCS Policy Manual Sections to Reflect Distance Learning:

(1) Section 3.6.0 Teaching Effectiveness

Mr. Hancock reported that changes were proposed to the VCCS Policy Manual, Section 3.6.0 to include distance learning and off-campus learning. The change highlights the importance of distance learning and will go into effect immediately. The Committee recommended approval. (See Appendix III.)

A motion was made by the Committee that:

“THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE PROPOSED ADDITION TO THE VCCS POLICY MANUAL, SECTION 3.6.0.a BY REPLACING THE WORD CLASSROOM WITH THE WORD TEACHING ENVIRONMENT.”

The motion carried.
3. Information Items

Mr. Hancock reported that the following three items are provided for your information. They were all approved by the Chancellor.

a. Program Approvals (Approved by Chancellor)

(1) Lord Fairfax Community College
Certificate
Administration of Justice

The Chancellor approved the request of Lord Fairfax Community College (LFCC) to establish an Administration of Justice Certificate.

(2) Lord Fairfax Community College
Certificate
Surgical Technology

The Chancellor approved the request of Lord Fairfax Community College (LFCC) to establish a Surgical Technology Certificate in response to a request from Valley Health for its medical center in Winchester.

(3) Southside Virginia Community College
Associate of Applied Science Technical Studies Degree
Vehicle Repair Plan of Study

The Chancellor approved the request of Southside Virginia Community College (LFCC) to establish a Vehicle Repair Technician Plan of Study under their existing Technical Studies Degree to address the critical need for training automotive and diesel service technicians on the new and emergent technology of Hybrid Electrical Vehicle Technology.

b. Changes to VCCS Policy Manual Sections to Reflect Distance Learning

(1) Section 3.5 Faculty Responsibilities (C)
(2) Section 3.5.0 Classes (C)

Mr. Hancock reported that changes to the VCCS Policy Manual, Section 3.5 and 3.5.0 were proposed to include language on distance learning. These changes were approved by the Chancellor and will go into effect immediately. This is provided as information only.
c. Change to VCCS Policy Manual Section 6.4.0.2 Assessment (C)

Mr. Hancock asked Dr. Susan Wood to present this item. Dr. Wood noted that the Academic Services Advisory Council appointed a task group of faculty and administrators to develop a recommendation for SAT/ACT scores that would qualify for a waiver of the placement test. The proposed change to Section 6.4.0.2.1 Math Placement provides a system-wide policy regarding SAT/ACT scores that will be acceptable for waiver of the math placement test. The Chancellor approved this policy change.

d. Developmental Education Redesign Update

Dr. Wood provided the update on the Developmental Education Redesign. The Developmental Math Redesign Team will be working with the colleges to learn how the new instrument is doing. This will help with the other Redesign efforts being undertaken. Mr. Hancock stated that the Developmental Education Redesign is exciting and very cutting edge. It is attracting nation-wide attention. The Chancellor noted that both New York and North Carolina had expressed interest in our work.

e. Update on December 2011 Actions by the Southern Association of Colleges and Schools (SACS) Commission on Colleges

Mr. Hancock reported that each January a report is provided by the Southern Association of Colleges and Schools (SACS) Commission on Colleges to detail any reaffirmation-related issues at our colleges. Our only college referenced is Dabney S. Lancaster Community College (DSLCC) which received a Warning status. DSLCC has taken many steps to ensure that every standard is in compliance. The accreditation status will be considered again in December.

At this time, Ms. Nan Ottenritter, Director of Professional Development, noted that every Board member was provided with an example of the outcome of one of last year’s Professional Development awards. A Northern Virginia Community College faculty member developed a mini-curriculum to study the quilt symbols using by members of the Underground Railroad to communicate with the runaway slaves. The calendar and other materials developed are provided.

Also at this time, Dr. Craig Herndon reported on the Higher Education Conference held in December. $30,000 in sponsorships was provided for the conference, the largest held to date.
f. Student Success Snapshot #20

Dr. Catherine Finnegan, Assistant Vice Chancellor for Institutional Effectiveness, presented the Student Success Snapshot #20 on the Two-Year College Transfer Grant (CTG) Program. The program, begun in 2007, provides up to $1,000 per year to eligible graduates who transfer to a Virginia four-year college or university. An additional $1,000 per year may be awarded for those students enrolled in certain STEM-N programs. Final eligibility is determined by the four-year institution. Over $1.44 million in transfer grants have been awarded to over 1,100 students. Colleges are encouraged to develop awareness campaigns to educate students on the availability of the CTGs.

The Chancellor stated that it is necessary to understand why eligible students, who graduate with the intent to transfer, do not do so. And as such lose their eligibility. In response to an inquiry from Mr. Chao, Dr. Wood replied that both students and counselors are notified of the program and the student’s possible eligibility. Not only are there academic criteria but there are also financial criteria that impact eligibility.

Dr. Finnegan noted that she was working with the State Council of Higher Education for Virginia (SCHEV) to learn the student demographics of the program. There are a number of initiatives being addressed by the VCCS and SCHEV to capture information on students in the program once they enroll at the four-year institution.

B. Audit Committee – Bruce Meyer, Chair, reported.

1. Minutes - Meeting of November 16, 2011

   It was reported that the Committee approved the minutes of its November 2011 meeting.

2. Action Item

   a. Update to the 2011-2012 Audit Plan

      Mr. Meyer reported that approval was requested of the revised 2011-2012 Audit Plan. Ms. Vanderland, Internal Audit Director, noted that the State Board is required to approve any changes to the Plan. The changes reflect a reduction in available audit hours due to staff changes. Also, special projects require unscheduled immediate reviews by the Audit staff. The Committee recommended approval. (See Appendix IV.)
A motion was made by the Committee that:

“THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE REVISED 2011-2012 AUDIT PLAN AS PROPOSED.”

The motion carried.

3. Information Items

a. Lease Audit Report

Mr. Meyer reported that this item was being moved to the March Board meeting.


Mr. Meyer reported that the Review Report of the Quality Assurance Review had been sent to the Board members prior to the meeting. Several positive observations were made by the independent reviewer. The good working relationship that the Internal Audit Director has with VCCS senior executives and the Audit Committee was noted favorably by the Reviewer. Also, the Internal Audit Department was commended for converting from paper-based work papers to electronic files. The Review occurs every five years.

c. Litigation

Mr. Meyer reported that litigation had been reviewed with System Counsel. Mr. Gannon questioned if the SACS review issues were auditable. Ms. Vanderland stated that those types of issues would not involve Internal Audit.

At this time, the Chair called a 10-minute recess.

C. Facilities Committee – Dorcas Helfant-Browning, Chair, reported.

1. Minutes – November 16, 2011

It was reported that the Committee approved the minutes of its November 2011 meeting.

2. Action Items

a. Blue Ridge Community College
   Update Master Plan

Ms. Helfant Browning reported that Blue Ridge Community College (BRCC) requested approval of its updated master plan to reflect current and future college needs. The Committee recommended approval. (See Appendix V.)
A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.e, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE UPDATED 2011 MASTER PLAN FOR BLUE RIDGE COMMUNITY COLLEGE.”

The motion carried.

b. J. Sargeant Reynolds Community College
   Henrico Campus
   Project Code: N/A
   Construct Gazebos

Ms. Helfant Browning reported J. Sargeant Reynolds Community College (JSRCC) requested authorization to construct a gazebo style structure on its Henrico Campus on Parham Road. The project is estimated to cost $55,000 funded by local trust and agency funds. The gazebo will provide a designated central smoking shelter for faculty, staff and students. The Committee recommended approval. (See Appendix VI.)

A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.0.0.4.k, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE CONSTRUCTION OF A GAZEBO ON THE HENRICO CAMPUS OF J. SARGEANT REYNOLDS COMMUNITY COLLEGE, SUBJECT TO THE AFFIRMATIVE APPROVAL OF THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE LOCAL ADVISORY BOARD AND ALL VIRGINIA COMMUNITY COLLEGE SYSTEM AND COMMONWEALTH OF VIRGINIA GUIDELINES AND REGULATIONS.”

The motion carried.

c. John Tyler Community College
   Chester Campus
   Update Master Plan

Ms. Helfant Browning reported that John Tyler Community College requested approval to update the Chester Campus Master Plan. Built in 1967 as the original campus of JTCC, the College would implement the Chester Campus Master Plan over two 10-year phases subject to the availability of sufficient resources. The Committee recommended approval. (See Appendix VII.)
A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.e, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE UPDATED MASTER PLAN FOR JOHN TYLER COMMUNITY COLLEGE’S CHESTER CAMPUS.”

The motion carried.

d. Mountain Empire Community College
   Project Code: TBD
   Construct Parking Area and Loading Zone

Ms. Helfant Browning reported that Mountain Empire Community College requested approval to construct a new handicapped accessible parking and loading service lane at Phillips-Taylor Hall. The existing walkway from the lower campus to Phillips-Taylor Hall is deteriorating due to heavy vehicle traffic. The project is budgeted at $200,000 and will be funded with auxiliary funds. The Committee recommended approval. (See Appendix VIII.)

A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.k, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE CONSTRUCTION AND SCHEMATIC DESIGN LAYOUT FOR A SERVICE DRIVE, PARKING AND LOADING ZONE AT MOUNTAIN EMPIRE COMMUNITY COLLEGE.”

The motion carried.

e. Southside Virginia Community College
   John H. Daniels Campus
   Project Code: 260-17705
   Demolish Pole Barn Structure

Ms. Helfant Browning reported that Southside Virginia Community College requested approval to demolish an existing pole barn on its Daniels Campus. Erected as a temporary structure in 1972, the pole barn must be removed to prepare for construction of the Daniel Campus Student Learning Resource Building. The Committee recommended approval. (See Appendix IX.)

A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.k, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE DEMOLITION OF THE SOUTHSIDE VIRGINIA COMMUNITY COLLEGE DANIEL CAMPUS POLE BARN (ASSET#B03) SUBJECT TO THE APPROVAL OF ALL VIRGINIA COMMUNITY COLLEGE SYSTEM AND COMMONWEALTH OF VIRGINIA REQUIREMENTS AND REGULATIONS.”
The motion carried.

f. Southside Virginia Community College
   John H. Daniels Campus
   Project Code: 260-17705
   Relocate Three Temporary Modular Units &
   Install Three Temporary Modular Units

Ms. Helfant Browning reported that Southside Virginia Community College requested to relocate two modular buildings and to dispose of another modular building on its Daniel Campus in preparation for the construction of the Student Learning Resource Building. One structure will be relocated to the Christanna Campus. The second structure will be relocated elsewhere on the Daniels Campus to be used for storage. The third structure will be made available for surplus in accordance with state guidelines. The cost of the total project is estimated to be $140,000 and will be funded from the College’s operating budget. The Committee recommended approval. (See Appendix X.)

A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.k, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE RELOCATION OF TWO MODULAR UNITS ON THE DANIEL AND CHRISTANNA CAMPUSES OF SOUTHSIDE VIRGINIA COMMUNITY COLLEGE; APPROVE THE DISPOSAL OF AN EXISTING MODULAR UNIT AND APPROVE THE INSTALLATION OF THREE LEASED TEMPORARY MODULAR UNITS FOR A PERIOD OF TWO YEARS OR UNTIL BENEFICIAL OCCUPANCY OF THE NEW DANIEL CAMPUS STUDENT LEARNING RESOURCE CENTER. SUCH APPROVALS SHALL BE SUBJECT TO THE APPROVAL OF ALL VIRGINIA COMMUNITY COLLEGE SYSTEM AND COMMONWEALTH OF VIRGINIA REGULATIONS AND REQUIREMENTS.”

The motion carried.

g. Tidewater Community College
   Portsmouth Campus
   Project Code: 260-17397
   Authorize Utility Easement

Ms. Helfant Browning reported that Tidewater Community College requested approval to execute utility easements for water, sewer, power, communication and other utilities associated with construction of the Student Center on the Portsmouth Campus. Standard utility easements are needed to construct and operate the building. The Committee recommended approval. (See Appendix XI.)
A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.1.1, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE CONVEYANCE OF WATER, SEWER, POWER, COMMUNICATION AND OTHER UTILITY EASEMENTS TO SUPPORT CONSTRUCTION AND OPERATION OF THE STUDENT CENTER AT THE PORTSMOUTH CAMPUS OF TIDEWATER COMMUNITY COLLEGE. THE AUTHORIZATION IS CONTINGENT UPON SATISFACTION OF ALL APPLICABLE REQUIREMENTS OF THE COMMONWEALTH, OFFICE OF THE ATTORNEY GENERAL OF VIRGINIA, AND VIRGINIA COMMUNITY COLLEGE SYSTEM POLICIES.”

The motion carried.

h. Thomas Nelson Community College
   Hampton Campus
   Project Code: N/A
   Construct New Transit Point and Bus Shelter

Ms. Helfant Browning reported that Thomas Nelson Community College (TNCC) requested approval to construct a new transit point and bus shelter on its Hampton Campus. TNCC has been a transit point for the bus riding public since the early 1970s. The bus stop was recently moved to a temporary location that is far from ideal relative to vehicular and pedestrian traffic at this location. Working with the City of Hampton Traffic Engineer and the Hampton Roads Transit Authority, the College proposes the modification of Parking Lots 8 and 9 to provide a new bus transit area. The total cost of the project is estimated to be $451,000 and will be funded from college local trust and agency funds. The project will have a positive impact on the TNCC students. The Committee recommended approval. (See Appendix XII.)

A motion was made by the Committee that:

“IN ACCORDANCE WITH VCCS POLICY MANUAL § 10.01.0.4.k, THE STATE BOARD FOR COMMUNITY COLLEGES APPROVES THE CONSTRUCTION OF A TRANSIT STOP AND BUS SHELTER AS PROPOSED ON THE HAMPTON ROADS CAMPUS OF THOMAS NELSON COMMUNITY COLLEGE. THE AUTHORIZATION IS CONTINGENT UPON THE SATISFACTION OF ALL APPLICABLE REQUIREMENTS OF THE VIRGINIA COMMUNITY COLLEGE SYSTEM AND THE COMMONWEALTH OF VIRGINIA.”

The motion carried.
3. Information Items

a. Virginia Community College System
   SWaM Expenditure Report

   Ms. Helfant Browning noted that the update on the SWaM Expenditure Report was provided. Mr. William Johnson, Acting Associate Vice Chancellor for Facilities Management Services, explained that the update covers October and November 2011 expenditures associated with construction projects. The final monthly percentage will fluctuate as projects are begun, evolve and are completed.

b. Virginia Community College System
   College Construction Projects Report

   Ms. Helfant Browning reported that the College Construction Projects Report was provided. The Report monitors projects that do not normally come before the State Board for approval and it is a good tool. The Committee requested that staff continue to provide them as a normal process. Ms. Helfant Browning noted that the report illustrates how entrepreneurial the colleges are being for the funding of these projects.

c. Virginia Community College System
   Status Report on Capital Outlay Projects

   Ms. Helfant Browning reported that the Status Report on Capital Outlay Projects was provided.

d. Virginia Community College System
   SCHEV Feedback on Capital Outlay Debt Projects

   Ms. Helfant Browning requested that Ms. Donna VanCleave, Vice Chancellor for Administrative Services, to explain this item. Ms. VanCleave stated that the feedback on requests from the VCCS for Capital Outlay Debt projects by the State Council of Higher Education for Virginia (SCHEV) was a new requirement of the 2010 Appropriation Act.

   SCHEV reviewed the project requests for a parking deck at Tidewater Community College’s Chesapeake Campus; a parking deck at John Tyler Community Colleges Midlothian campus; and two student centers for Rappahannock Community College. All of these projects would be funded with student fees as required by current state policy. SCHEV expressed concerns about the amount of the proposed fees and that the fees for the parking facilities would be comprehensive which means the fees would be assessed to all students even though some rely on public transportation.
SCHEV recommended approval of the student fee supported auxiliary enterprise capital outlay projects. However, the members also felt a balance was needed in order for the community colleges to remain affordable to students. SCHEV formally submitted the recommendation to the Governor and General Assembly. The Governor did not include the two Rappahannock Community College (RCC) projects in his 2012-14 budget recommendations.

Mr. Hunley questioned what would happen now to the RCC projects. The Chancellor noted that legislative action on the recommendations were not complete. However, he preferred to not pursue the projects at this time. Mr. Hunley, noting that he recognized the political situation, stated that he was familiar with the need for the projects at RCC. The Chancellor assured Mr. Hunley that the projects were delayed, not canceled. The Chair remarked that this illustrated the need for the State Board to inform the Governor and the legislature on the changing demographics of our students.

D. Budget and Finance Committee – Mike Thomas, Chair, reported.

1. Minutes - Meeting of November 16, 2011

   It was reported that the Committee approved the minutes of its November 2011 meeting.

2. Action Items

   Mr. Thomas reported that there were no action items. However, following the Budget Recommendation report, the Committee would recommend a resolution action.

3. Information Items

   a. VCCS Composite Financial Index – Ratio Analysis – FY2007 through FY2011

      Mr. Thomas asked Mr. Dave Mair, VCCS Controller, to present this item. Mr. Mair reviewed the VCCS Composite Financial Index Ratio Analysis report. The ratios are used to assist management in analyzing and assessing overall financial health and financial risk. Mr. Mair reported that the ratio analysis indicated that VCCS is a financially healthy institution with its scores falling within the financially healthy model range. He stated that there was no tool appropriate to compare the VCCS to its peers or to the four-year institutions within the Commonwealth.
b. Governor’s Budget Recommendations

Mr. Thomas asked Ms. VanCleave to discuss the Governor’s Budget Recommendations. Ms. VanCleave provided a PowerPoint presentation, noting that the Governor’s budget recommendations were very positive for higher education. The funding focused on (1) affordability (base adequacy and student financial aid), (2) achieving strategic goals (degree production including initiatives, incentives, and research), and (3) enrollment growth (from FY 2010 and FY 2011). Ms. VanCleave noted that apparently the Governor agreed with the Council of Presidents that without addressing base budget adequacy funding, incentive funding would have limited effect. Overall, the budget amendments matched the intent of the Top Jobs legislation.

Under new funding for the VCCS, there was an additional $26.6 million each year of the biennium for the VCCS E&G budget. The base budget reduction due in FY2012 was removed. There were no budget cuts for higher education. However, colleges were required to reallocate funds to Top Jobs 21 legislation priorities. This correlates with Achieve 2015 and the Reengineering initiatives. Preplanning funds in the amount of $250,000 each was recommended for ten VCCS capital projects. An additional $2 million was recommended for Workforce non-credit courses. However, the Governor has since submitted an executive amendment to revise the amount downward to $1 million.

Ms. VanCleave reported that there were budget recommendations that impact employee compensation. Included in these was a bonus for full-time state employees contingent on stated agency savings. The employer portion of the VRS contribution would increase along with a phased-in requirement that employees contribute an additional one percent for the employee contribution portion.

There were other operating budget funding recommendations that included the equipment trust fund and maintenance reserve, research initiatives at doctoral institutions, institution-specific initiatives focused on STEM-H programs, VIVA funding maintained, and the reversion of auxiliary enterprises interest earnings to the general fund.

The VCCS top ten capital projects were included in the pre-planning funding recommendations, while most of the four-year institutions had only one project included. However, the Lord Fairfax Community College project was replaced with Blue Ridge Community College’s Bioscience Building. The emphasis on STEM-H programs was cited and the Bioscience Building fit into that category. Ms. VanCleave did note that LFCC was working with its legislative membership to submit a budget amendment to include the project.

The Governor recommended approval of debt issuance for six parking garage projects. He did not recommend approval of the student centers at Rappahannock Community College or similar projects at several other institutions of higher education.
Mr. Thomas noted that the Governor’s budget recommendations were working to assist the VCCS and all of higher education to restore funding levels. With this in mind, the Committee voted to recommend the adoption of a resolution of support and recognition of the Governor’s budget recommendations. The Committee recommended approval. (See Appendix XIII.)

A motion was made by the Committee that:

“THE STATE BOARD FOR COMMUNITY COLLEGES ADOPT THE PROPOSED RESOLUTION OF SUPPORT FOR THE GOVERNOR’S HIGHER EDUCATION BUDGET AND POLICY RECOMMENDATIONS FOR 2012.”

The motion carried.

E. Personnel Committee – Bruce Meyer, Chair, reported.

1. Minutes—Meeting of November 16, 2011

It was reported that the Committee approved the minutes of its November 2011 meeting.

2. Action Item

a. Campus Police at Germanna Community College

Mr. Meyer reported that Germanna Community College (GCC) requested approval to establish a Campus Police Department and to employ police officers. Dr. Christopher Lee, Associate Vice Chancellor for Human Resource Services, stated that the request illustrates an emerging pattern. It is the third such request over the past few years. He noted that the establishment of a police department represented movement toward hiring a more professional staff. The Committee recommended approval. (See Appendix XIV.)

A motion was made by the Committee that:

“THE STATE BOARD FOR COMMUNITY COLLEGES ADOPTS A RESOLUTION THAT AUTHORIZES THE ESTABLISHMENT OF A CAMPUS POLICE DEPARTMENT AND THE RELATED EMPLOYMENT OF CAMPUS POLICE OFFICERS AT GERMANNA COMMUNITY COLLEGE. FURTHERMORE, THAT THE STATE BOARD ADOPTS A RESOLUTION TO AUTHORIZE THE RAPPANNOCK REGIONAL CRIMINAL JUSTICE ACADEMY TO SERVE AS THE OFFICIAL TRAINING ACADEMY FOR THE CAMPUS POLICE DEPARTMENT ESTABLISHED AT GERMANNA COMMUNITY COLLEGE.”

The motion carried.
3. Information Item

a. Faculty and Executive Staff Compensation

Mr. Meyer reported that a chart was provided that compared the community college faculty salary goals to those of their peers. He noted that the Northern Virginia Community College faculty salary figures are less than some of the Northern Virginia area’s secondary education instructors. Dr. Lee stated that in the coming months the staff would be developing steps on how best to address the issue when funding becomes available to do so. Mr. Thomas inquired as to the significance of the 60th percentile number. The Chancellor stated that it has been the benchmark used for some time.

IV. EXECUTIVE COMMITTEE/CHAIR’S REPORT

The Chair noted that the Executive Committee did not meet. He also expressed his condolences for the recent losses of several of the State Board members.

The Chancellor reported that SCHEV appointed Mr. Peter Blake to be its Executive Director. This was a great opportunity for Mr. Blake and for the VCCS.

The Chancellor then announced the appointment of Dr. Craig Herndon as Vice Chancellor for Workforce Development Services. Dr. Herndon had done an outstanding job as interim and the Chancellor looked forward to his continuing efforts.

Radm. Fountain requested a copy of the third day’s agenda of the New Horizons Conference. It would be helpful to determine if a Board member planned to attend.

V. OTHER BUSINESS

There was no other business.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:50 a.m.

Jeffery K. Mitchell, Chair

Glenn DuBois, Secretary

GD/sbb
APPENDIX I

Deborah M. DiCroce
President Emerita, Tidewater Community College

WHEREAS, Dr. Deborah M. DiCroce has served Virginia’s Community Colleges continuously since January 1976; and

WHEREAS, The distinguished career of Dr. DiCroce includes service as an adjunct and full-time instructor, an academic division chair, a campus provost and nine years as the President of Piedmont Virginia Community College and 14 years as the President of Tidewater Community College; and

WHEREAS, during her tenure as President of Tidewater Community College, Dr. DiCroce has provided exceptional leadership and meritorious service, assuring fourteen years of record enrollment growth that doubled the college’s enrollment to some 47,000 students, directing an aggressive capital program that added a million square feet of new space to the college’s physical inventory, and dramatically increasing the college’s impact on its service region, expanding its workforce development outreach from fewer than 100 employers annually to more than 1,300; and

WHEREAS, Dr. DiCroce established an exemplary record of service to her profession, community, and the Commonwealth, having served on state-wide commissions and committees under five Virginia governors, as the first community college president to be elected to lead the Virginia Council of Presidents, and as the elected leader of the governing boards of organizations such as the Hampton Roads Partnership, the Hampton Roads Chamber of Commerce, the Urban League of Hampton Roads, and the United Way of Hampton Roads Annual Campaign; and

WHEREAS, The Tidewater Community College Board has expressed its deep appreciation and gratitude for the exemplary service of Dr. DiCroce;

NOW, THEREFORE BE IT RESOLVED, that the State Board for Community Colleges does hereby express its grateful appreciation to Dr. Deborah M. DiCroce and confer upon her the title of President Emerita of Tidewater Community College; and

BE IT FURTHER RESOLVED, that the State Board does hereby direct that a copy of this resolution be given to Dr. DiCroce as a token of the esteem of the members of this State Board.

January 19, 2012
APPENDIX II

TITLE: PROGRAM DISCONTINUANCE (Academic, Student Affairs, and Workforce Development Committee, Action Item III.A.2.a.1)

BACKGROUND:
The Central Virginia Community College Board has approved the discontinuance of the Associate of Applied Science in Marketing degree program. The program is designed for persons who seek full-time employment in merchandising and marketing occupations.

Despite CVCC’s attempts to revitalize this program, the number of students served continues to decline. The three-year average (2006-2009) of FTES is 13. The number of degrees granted also continues to decline. The three-year average of graduates for this time period is 6. The program does not meet SCHEV’s productivity requirements.

The discontinuance of the degree program will not adversely affect students. The college offers a number of other associate degree programs in the business area. Students currently in this program will be allowed to complete their degree requirements and graduate as scheduled.

RECOMMENDATION:
It is recommended that the State Board for Community Colleges approve the request of Central Virginia Community College to discontinue the Marketing degree program.

RESOURCE PERSONS:
Dr. Susan S. Wood, VCCS, Vice Chancellor for Academic Services and Research, swood@vccs.edu, 804-819-4970

Dr. Dan Lewis, VCCS, Director of Educational Programs, dlewis@vccs.edu, 804-819-4936
APPENDIX III

TITLE: PROPOSED CHANGES TO VCCS POLICY MANUAL SECTION 3.6.0 TO REFLECT DISTANCE LEARNING (Academic, Student Affairs, and Workforce Development Committee, Action Item III.A.2.b)

BACKGROUND:
At its November 2011 meeting, ASAC was asked to review policy wording in three areas of Section 3: Human Resources to include distance learning and off-campus learning.

ASAC action on items resulted in a proposed revision to current wording in Section 3 Human Resources in the VCCS Policy Manual. ACOP approved the revision at its December meeting. Pending approval by the SBCC, the policy change will go into effect immediately.

PROPOSED CHANGES:
(Changes in policy wording underlined. Deletions are struck through.)

Section 3-Human Resources (p. 3-30)
3.6.0 Teaching Effectiveness
Each college defines what constitutes effective teaching through its faculty evaluation process. Components of teaching effectiveness may include but are not limited to:
   a. Performance in the classroom teaching environment;
   b. Continuing updating, improvement, and innovation in teaching materials, methods, and assignments;
   c. Maintenance of regular office hours, at times convenient to students; and
   d. Advisement of students.

ACTION RECOMMENDED:
It is recommended that SBCC approve the proposed addition to current policy language.

RATIONALE:
The proposed policy addition underscores the importance of distance learning and off-campus learning in faculty expectations.

RESOURCES:
Dr. Susan Wood, VCCS, Vice Chancellor for Academic Services and Research, swood@vccs.edu, 804-819-4972.

Dr. Richard Sebastian, VCCS, Director of Teaching and Learning Technologies, rsebastian@vccs.edu, 804-819-4795.
APPENDIX IV

TITLE: UPDATE TO THE 2011-2012 AUDIT PLAN (III.B.3.c.)

BACKGROUND:

With the Chancellor’s approval, I have adjusted the audit plan to reflect a reduction in available audit hours due to staff changes. As a result, the audit of IT Security will be moved to the next fiscal year. In addition, you will note that four new special projects have been added to the plan since the last update. Special projects represent unscheduled reviews which require fewer hours but more prompt attention. When Internal Audit receives requests from management, every attempt is made to assist as promptly as possible. See the attached spreadsheet detailing the changes.

RECOMMENDATION:

None.

RESOURCE PERSON:

Mrs. Helen C. Vanderland
Director of Internal Audit
Virginia Community College System
804-819-4951
TITLE: BLUE RIDGE COMMUNITY COLLEGE
UPDATE MASTER PLAN
(III.C.2.a)

BACKGROUND:
The Blue Ridge Community College current master plan, prepared 15 years ago, has been largely completed and requires updating to reflect current and future college needs.

The updated plan addresses the following initiatives:

- Creates a plan for facility and infrastructure expansion to accommodate enrollment growth.
- Preserves existing campus character and maintains a pedestrian orientation and green space at the campus core.
- Enables the college to enhance overall campus aesthetics by way of architectural standards and a consistent quality of buildings.
- Reinforces and enhances the college’s “brand” by strengthening its presence along US Rt. 11 and I-81, and expands the existing landscape found in the campus arboretum and the maple trees that line the current entry road.
- Updates topographical and utility infrastructure data

In accordance with VCCS Policy Manual §10.01.0.4.e, Blue Ridge Community College requests State Board approval of the submitted updated 2011 Master Plan.

LOCAL COLLEGE BOARD:
The Local College Board approved the updated Master Plan at its November 9, 2011 meeting.

RECOMMENDATION:
In accordance with VCCS Policy Manual §10.01.0.4.e, it is recommended that the State Board for Community Colleges approve the updated 2011 Master Plan for Blue Ridge Community College.

RESOURCE PERSONS:
Dr. John Downey
President
Blue Ridge Community College
540-453-2248
downeyj@brcc.edu

Mr. William M. Johnson
Acting Associate Vice Chancellor for Facilities Management Services
Virginia’s Community Colleges
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wjohnson@vccs.edu
APPENDIX VI

TITLE: J. SERGEANT REYNOLDS COMMUNITY COLLEGE HENRICO CAMPUS CONSTRUCT GAZEBO (III.C.2.b.)

BACKGROUND:
J. Sargeant Reynolds Community Colleges requests authorization to construct a gazebo style structure on its Henrico Campus on Parham Road. The proposed octagonal shelter is approximately 16' X 16', and will be constructed of concrete split-face block masonry walls and colored metal roofing to match the exterior facades of existing campus buildings.

The gazebo would be located between Burnette Hall and Georgiadis Hall adjacent to the college bookstore, and will provide faculty, staff and students a designated smoking shelter.

While the proposed gazebo is not shown on the 2005 campus Master Plan, its construction will not conflict with continued development of the current Master Plan. The project is estimated to cost $55,000 and will be funded by local trust and agency funds.

In accordance with VCCS Policy Manual §10.0.0.4.k, J. Sargeant Reynolds Community College requests approval to construct a new smoking gazebo, based on the enclosed schematic layout, on its Henrico Campus.

LOCAL BOARD APPROVAL:
The J. Sargeant Reynolds Community College Advisory Board is scheduled to review the project at its January 12, 2012 meeting.

RECOMMENDATION:
In accordance with Virginia Community College System Policy Manual §10.0.0.4.k, it is recommended that the State Board for Community Colleges approve the construction of a gazebo on the Henrico Campus of J. Sargeant Reynolds Community College, subject to the affirmative approval of the J. Sargeant Reynolds Community College Local Advisory Board and all Virginia Community College System and Commonwealth of Virginia guidelines and regulations.

RESOURCE PERSONS:
Dr. Gary Rhodes
President
J. Sargeant Reynolds Community College (804) 523-5200 grhodes@reynolds.edu

Mr. William Johnson
Acting Associate Vice Chancellor
Facilities Management Services Virginia Community College System (804) 819-4912 wjohnson@vccs.edu
APPENDIX VII

TITLE: JOHN TYLER COMMUNITY COLLEGE
MASTER PLAN UPDATE
CHESTER CAMPUS
(III.C.2.c.)

BACKGROUND:
John Tyler Community College Chester Campus was built in 1967, and is the college’s original campus. Since then, the Chester Campus has experienced expansion and improvements as enrollments have grown and now consists of five buildings, which house a learning resource center, technical laboratories and classrooms, traditional classrooms, computer labs, and a large student center. The college envisions implementing the master plan over two-10 year phases. The updated plan focuses on the following criteria:

- Strengthen and promote campus character
- Create a more usable campus
- Promote a more student focused campus
- Enhance campus facilities

The college plans to present the master plan to the Commonwealth of Virginia’s Art and Architecture Review Board for a courtesy review on January 6, 2012.

In accordance with VCCS Policy Manual §10.01.0.4.e, John Tyler Community College requests State Board approval of the updated Chester Campus Master Plan.

RECOMMENDATION:
In accordance with VCCS Policy Manual §10.01.0.4.e, it is recommended that the State Board for Community Colleges approve the updated John Tyler Community College’s Chester Campus Master Plan.

LOCAL BOARD APPROVAL:
The John Tyler Community College Local Advisory Board will review the Master Plan at its January 12, 2012 meeting.

RESOURCE PERSONS:
Dr. Marshall W. Smith, President
John Tyler Community College
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msmith@jtcc.edu

William M. Johnson
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Virginia Community College System
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APPENDIX VII

TITLE: MOUNTAIN EMPIRE COMMUNITY COLLEGE
CONSTRUCT PARKING AREA AND LOADING ZONE
(III.C.2.d.)

BACKGROUND:
Mountain Empire Community College proposes the construction of new handicapped accessible parking and loading service lane at Phillips-Taylor Hall.

The existing brick walkway from the lower campus to Phillips-Taylor Hall is deteriorating from heavy vehicle traffic and a brick wall has been damaged by vehicles servicing events within the Goodloe Center. There is also a need for additional handicapped parking spaces to support special events.

The project will construct a new 24’ wide service drive from the existing campus road to a small parking area with 3 accessible parking spaces and a loading zone at the rear of the building.

The project budget is $200,000 and will be funded from college auxiliary funds (0306). Construction is scheduled for spring 2012.

In accordance with State Board Policy §10.0.0.4.k, Mountain Empire Community College requests State Board approval to construct a new service drive, parking and loading zone at Phillips-Taylor Hall in accordance with the attached schematic layout.

LOCAL COLLEGE BOARD:
The Mountain Empire Community College Advisory Board approved the project and design at its November 29, 2011 meeting.

RECOMMENDATION:
In accordance with the Virginia Community College System Policy Manual §10.0.0.4.k, it is recommended that the State Board for Community Colleges approve the construction and schematic design layout to construct a service drive, parking and loading zone at Mountain Empire Community College.

RESOURCE PERSONS:
Dr. James Scott Hamilton
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Mountain Empire Community College
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jhamilton@me.vccs.edu

Mr. William M. Johnson
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TITLE: SOUTHSIDE VIRGINIA COMMUNITY COLLEGE
JOHN H. DANIAL CAMPUS
DEMOLISH POLE BARN STRUCTURE
(III.C.2.e.)

BACKGROUND:
Southside Virginia Community College proposes demolition of existing pole barn on its John H. Daniel Campus.

Acts of Assembly 2011 appropriated $11,073,258 in the Virginia College Bond Authority (VCBA) funds to complete the design and construction of the 36,700 square foot Daniel Campus Student Learning Resource Building. In preparation for construction, an existing 2,040 square foot Pole Barn (Asset #B03) must be demolished. The barn was erected in 1972 as a temporary storage structure. Demolition activities will be conducted by the college.

The Commonwealth of Virginia's Art and Architectural Review Board approved demolition of the pole barn during its December 2, 2011 meeting and a concurrence review by the Virginia Department of Historic Resources is in progress.

In accordance with VCCS Policy Manual §10.0.0.4.k, Southside Virginia Community College requests State Board approval to demolish Pole Barn (Asset #B03) on the Daniel Campus.

LOCAL BOARD APPROVAL:
The College Local Advisory Board will review this item on January 12, 2012 and approval of the request is anticipated.

RECOMMENDATION:
In accordance with VCCS Policy Manual §10.0.0.4.k, it is recommended that the State Board for Community Colleges approve the demolition of the Southside Virginia Community College Daniel Campus Pole Barn (Asset#B03) subject to the approval of all Virginia Community College System and Commonwealth of Virginia requirements and regulations.

RESOURCE PERSONS:

Dr. John J. Cavan, President
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john.cavan@southside.edu

Mr. William Johnson
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Virginia Community College System
(804) 819-4912
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APPENDIX X

TITLE: SOUTHSIDE VIRGINIA COMMUNITY COLLEGE
       JOHN H. DANIAL CAMPUS
       RELOCATE TWO MODULAR UNITS/DISPOSE OF ONE MODULAR UNIT &
       INSTALL THREE TEMPORARY MODULAR UNITS
       (III.C.2.f.)

BACKGROUND:
Southside Virginia Community College proposes the relocation of two modular buildings and the disposal of one modular building.

Acts of Assembly 2011 appropriated $11,073,258 in Virginia College Bond Authority (VCBA) funds to complete the design and construction of the 36,700 square foot Daniel Campus Student Learning Resource Building. In preparation for construction, the removal of three modular structures is required.

One structure will be relocated to Christanna Campus for office space. A second will be relocated on the existing campus next to the Maintenance Building and used for storage. The third structure will be made available for surplus in accordance with state guidelines.

In addition, the college proposes to lease three temporary modular structures, totaling 3,320 square feet, and install in cluster arrangement in proximity to the Workforce Development Center. The new structures will provide temporary space for the Middle College, the Governor’s School and the campus bookstore.

The units will be leased for the duration of construction and removed upon completion of the project. The cost of total effort is estimated to be $140,000 and will be funded from the college’s operating budget.

The Commonwealth of Virginia’s Art and Architectural Review Board approved the relocation and installation of the temporary modular buildings at its December 2, 2011 meeting.

In accordance with VCCS Policy Manual §10.0.0.4.k, Southside Virginia Community College requests State Board approval to relocate one existing modular unit and dispose of one existing modular unit on the John H. Daniel Campus and relocate one existing modular unit to the Christanna Campus.

In accordance with VCCS Policy Manual §10.0.0.4.k, Southside Virginia Community College requests State Board approval to install three leased temporary modular units on the John H. Daniel Campus for a period of two years or until beneficial occupancy of the new Daniel Campus Student Learning Resource Center.

LOCAL BOARD APPROVAL:
The College Local Advisory Board will review this item on January 12, 2012 and approval of the request is anticipated.
APPENDIX X Continued

RECOMMENDATION:
In accordance with VCCS Policy Manual §10.0.0.4.k, it is recommended that the State Board for Community Colleges approve the relocation of two modular units on the Daniel and Christanna Campuses of Southside Virginia Community College, approve the disposal of an existing modular unit and approve the installation of three (3) leased temporary modular units for a period of two years or until beneficial occupancy of the new Daniel Campus Student Learning Resource Center. Such approvals shall be subject to the approval of all Virginia Community College System and Commonwealth of Virginia regulations and requirements.

RESOURCE PERSONS:
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John.cavan@southside.edu

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APPENDIX XI

TITLE: TIDEWATER COMMUNITY COLLEGE
PORTSMOUTH CAMPUS
STUDENT CENTER
AUTHORIZE UTILITY EASEMENTS
(III.C.2.g.)

BACKGROUND:
Tidewater Community College requests State Board for Community Colleges approval to execute utility easements for water, sewer, power, communication and other utilities associated with construction of the Student Center on the Portsmouth Campus.

In its 2006 and 2008 sessions, the General Assembly appropriated non-general and 9-d revenue bonds funding to design and construct a 57,000 square-foot student center at the Portsmouth Campus of Tidewater Community College. The State Board for Community Colleges approved the schematic design for the building in September 2010. Construction of the project began in November 2011.

Standard utility easements with the City of Portsmouth, Dominion Virginia Power, Columbia Gas, and Verizon will be needed to construct and operate the building. The utilities will be located in coordination with the campus master plan to minimize conflict with future development.

In accordance with Virginia Community College System Policy Manual §10.1.1, Tidewater Community College requests State Board approval to convey utility easements to support construction of the Portsmouth Campus Student Center.

RECOMMENDATION:
In accordance with Virginia Community College System Policy Manual §10.1.1, it is recommended that the State Board for Community Colleges approve the conveyance of water, sewer, power, communication and other utility easements to support construction and operation of the Student Center at the Portsmouth Campus of Tidewater Community College. The authorization is contingent upon satisfaction of all applicable requirements of the Commonwealth, Office of the Attorney General of Virginia, and Virginia Community College System Policies.

LOCAL BOARD APPROVAL:
Tidewater Community College’s Local Board will review the proposed utility easements for the Portsmouth Campus Student Center at its January 10, 2012 meeting.

RESOURCE PERSONS:
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ddcroce@tcc.edu

Mr. William Johnson
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APPENDIX XII

TITLE: THOMAS NELSON COMMUNITY COLLEGE
HAMPTON CAMPUS
CONSTRUCT NEW TRANSIT POINT AND BUS SHELTER
(III.C.2.h)

BACKGROUND:
Beginning in the early 1970's, Thomas Nelson Community College has been a transit point for the bus-riding public. The original bus stop was located on the parking lot side of Griffin/Wythe Halls. This stop was recently moved to a temporary location on Hastings Drive, between Moore and Hastings Halls. This location is far from ideal as the roadway has two lanes with traffic in both directions, as well as substantial pedestrian traffic. Vehicular traffic congestion occurs when buses are parked along the road.

The College, working with the City of Hampton Traffic Engineer and Hampton Roads Transit Authority, proposes modifying Parking Lots 8 and 9 to provide a new bus transit area on campus. Modifications would include creating a cut-out to allow buses the ability to turn onto Thomas Nelson Drive and provide a shelter for the bus riding public. This new location is consistent with the college’s approved Master Plan.

The total cost to plan and construct the new transit stop is estimated at $451,000 and will be funded from college local trust and agency funds.

The project design was approved by the Commonwealth of Virginia’s Art and Architectural Review Board at its December 2, 2011 meeting.

In accordance with VCCS Policy §10.0.0.4.k, Thomas Nelson Community College requests State Board authorization to construct a new transit stop and bus shelter on its Hampton Campus in accordance with the proposed schematic layout.

LOCAL BOARD MOTION:
The Thomas Nelson Community College Local Advisory Board approved the project and design at its September 28, 2011 meeting.

RECOMMENDATION:
In accordance with Virginia Community College System Policy Manual §10.0.0.4.k, it is recommended that the State Board for Community Colleges approve the construction of a transit stop and bus shelter as proposed. The authorization is contingent upon the satisfaction of all applicable requirements of the Virginia Community College System and the Commonwealth of Virginia.

RESOURCE PERSONS:
Dr. John T. Dever, President
Thomas Nelson Community College
757-825-2700
deverj@tncc.edu

Mr. William M. Johnson
Acting Associate Vice Chancellor for
Facilities Management Services
Virginia Community College System
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APPENDIX XIII

Resolution of Support for Governor McDonnell’s Higher Education Budget and Policy Recommendations for 2012

Whereas, two out of every three available jobs in Virginia will require more than a high school education before this decade is finished; and

Whereas, Governor McDonnell established the Commission on Higher Education Reform, Innovation and Investment to advance the public policy of producing an additional 100,000 degrees in Virginia by 2025; and

Whereas, the Commission’s focus on articulating “A clear and achievable vision of national and international leadership in college degree attainment and personal income,” is consistent with the VCCS Mission Statement; the strategic direction of the VCCS six-year strategic plan, Achieve 2015; and the VCCS statewide reengineering process; and

Whereas, the Commission states, “There is no doubt that an expanding community college system is an essential component in the state’s increased degree attainment strategy, and that “Promoting community college transfer options [is an] essential strategy for providing affordable access to college degrees for an increasing percentage of college-age Virginians;” and

Whereas, Virginia’s Community Colleges enroll nearly two-thirds of Virginia’s entire undergraduate student population and have experienced unprecedented growth of over 27 percent since 2008; and

Whereas, Governor McDonnell’s recommendations include the expansion of affordable access to college for Virginia students, especially those from low- and middle-income families; job-creating research, economic development and workforce training initiatives; and the expansion of Dual Enrollment;

Now therefore be it resolved, that the State Board for Community Colleges believes that Governor McDonnell’s budget and policy recommendations will better position higher education in general, and community colleges in particular, to meet the higher education and workforce needs of the people of Virginia; and

Be it further resolved, that the State Board for Community Colleges supports these recommendations and urges their adoption by the General Assembly during its 2012 Session.

____________________________________
Jeffery K. Mitchell, Chair

Adopted January 19, 2012
APPENDIX XIV

TITLE: ESTABLISHMENT OF A CAMPUS POLICE DEPARTMENT AT GERMANNA COMMUNITY COLLEGE (III.E.2.a)

BACKGROUND:

The Code of Virginia §§ 23-233 and 23-233.1 pursuant to § 23-232 authorizes the governing body of colleges to establish a Campus Police Department and to employ campus police officers. In an effort to minimize criminal activity on its campuses, improve its emergency preparedness, and to promote a safer environment for its students, faculty, and staff, Germanna Community College desires to establish a campus police department. Establishment of a campus police department would help to create a safer environment for faculty, staff, students, and visitors. Establishment of a campus police department will require the college to become a member of a certified criminal justice training academy. The Rappahannock Regional Criminal Justice Training Academy is the regional training center for the Germanna Community College service area.

RECOMMENDATION:

It is recommended that the State Board for Community College by resolution, authorize the establishment of a Campus Police Department and the related employment of campus police officers at Germanna Community College. It is further recommended that the State Board for Community Colleges by resolution authorize the Rappahannock Regional Criminal Justice Academy to serve as the official training academy for the campus police department established at the college.

RATIONALE:

The creation of a campus police function will contribute to a safer environment for faculty, staff, and students at Germanna.

RESOURCE PERSON:

Christopher D. Lee
Associate Vice Chancellor
VCCS Human Resource Services
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clee@vccs.edu