

**PRE-TEACHER EDUCATION ADMISSION AGREEMENT**  
**Endorsement Areas: PK-6, Middle Grades (6-8) and Special Education**  
**Virginia Community College System**  
**AND**  
**Radford University**

Virginia's classrooms are experiencing a severe shortage of highly qualified teachers. In response to this crisis and to the requirements of the No Child Left Behind Act, the Virginia Community College System (VCCS) offers this Pre-Teacher Education Curriculum (PTEC) and seeks to create a system-wide articulation agreement, known as the Pre-Teacher Education Admission Agreement (PTEAA), between the VCCS and Radford University (RU) in the area of an arts and sciences core leading to a transferable associate degree (AA&S, AA or AS) that will facilitate entry into a teacher education program (PK-6, Middle School, or selected areas of Special Education) at RU.

Elementary education, middle school education, and special education deaf and hard of hearing preparation programs are four-year baccalaureate programs. Students pursuing licensure for early childhood education/early childhood special education (dual licensure) and high incidence disabilities (ED, LD, and MR licensure) must complete five-year programs and must qualify for admission to graduate studies.

The PTEC provides a common teacher education associate degree curriculum that can be used by any of Virginia's 23 community colleges to prepare students to transfer to four-year colleges and universities in a seamless manner. The PTEC course sequence will meet General Education requirements and closely parallel the first two years leading to the teacher education program at RU.

This agreement does not affect any current or future agreements RU has developed or may develop with individual or regional community college groups.

## **ADMISSION AGREEMENT**

### **I. Academic**

The PTEAA student who successfully completes a transfer degree and the stipulated PTEC courses at a Virginia community college is guaranteed admission to RU and by meeting all requirements for admission to the teacher education program at RU, may apply for admission to teacher education. He/she may expect the following:

- A. that all of the courses and credits successfully completed at the community college, and meeting the grade requirement of "C" will meet General Education requirements and may apply toward elective credit or curriculum area courses for a baccalaureate degree leading to licensure and endorsement in Early Childhood Education/Early Childhood Special Education, Elementary PK-6, Middle School 6-8, or identified selected areas of Special Education.

- B. that RU awards equivalency credits for College Level Examination Placement, Advanced Placement, and International Baccalaureate exams upon receipt of appropriate documentation (see the *RU Catalog* for details: <http://www.radford.edu/>).
- C. that RU will accept all the credits earned from the associate degree program from a Virginia community college and, therefore, can accept the student as a junior at RU. However, the student may still have to take additional lower-level and teacher education courses not available at the community college and thus may not be able to complete all requirements for the baccalaureate degree with the same number of successfully completed hours and courses as a native student.
- D. that acceptance to a teacher education program at RU is dependent upon available seats. Students participating in this PTEAA should follow all special college and/or departmental application procedures and deadlines, as well as meet grade point average requirements listed in the RU catalog for native students. Transfer students and native RU students will be treated identically with regard to admission to oversubscribed programs.
- E. that in addition to successful completion of the PTEC courses, students must take the basic skills proficiency exam and the subject matter exam prescribed by the Board of Education; elementary education applicants will have to have passing scores on Praxis I, or have appropriate SAT or ACT scores, as well as the Virginia Communication and Literacy Assessment and Praxis II as part of their admission to a teacher education program at RU. Students are not required to take these exams in order gain admission to RU.
- F. that successful completion of the PTEC courses with an associate's degree from a Virginia community college will satisfy all general education and selected lower division core requirements at RU. This will not eliminate the need for a course-by-course analysis of the transcript for pre-requisite courses required by RU. Students will need to complete any remaining lower- and upper-division courses and meet all other university, college, and departmental requirements in order to obtain the baccalaureate degree from RU.
- G. that all provisions of this agreement are subject to change, based on revisions in Commonwealth of Virginia teacher licensure or program approval requirements, national accreditation requirements, or federal regulations.

## **II. Student Services**

PTEAA students transferring from the VCCS to RU will be treated on an equal basis with native students with regard to award and distribution of financial aid and other scholarships, campus housing, and selection of courses, as well as access to parking upon matriculation.

## **PROCEDURAL AGREEMENT**

### **I. Academic Admission**

- A. A student who wants to participate in the PTEAA must inform his/her counselor at a Virginia community college.
- B. The VCCS counselor must provide the student with a copy of the PTEAA, the PTEC, and other related information.
- C. The student will review the PTEAA and the developed program of study and will sign a *PTEAA Letter of Intent* to follow the recommended course sequence.
- D. A student may not initiate changes in the program of study.
- E. A student must obtain a minimum 2.5 cumulative GPA for admission to middle school education and deaf and hard of hearing endorsement programs; a student must have a 2.75 cumulative GPA for admission to elementary education and to special education (early childhood education/early childhood special education, high incidence disabilities [ED, LD, and MR]) endorsement programs. The 2.5 or 2.75 GPA must be maintained over all college-level work, all RU work, and all professional studies work. The student must complete 61-63 semester hours of transfer coursework with a grade of "C" or higher in each course and complete all requirements for an associate degree. Students must meet the admission requirements as established by the RU teacher education program.

#### ***Eligibility to participate in the PTEAA:***

- 1. Any VCCS students are eligible who complete requirements for a transfer degree following the stipulated PTEC courses and applying for transfer to RU within four years of signing the *PTEAA Letter of Intent* and within 18 months of completing an approved transfer oriented associate degree. However, students must still meet any new university requirements or new approved program requirements developed because of changes in Virginia teacher licensure requirements or state, national, or federal requirements or standards.
- 2. Students who have not signed the *PTEAA Letter of Intent* but who began the community college PTEC curriculum within the last five years and meet the requirements of the VCCS/RU agreement.

#### ***Major benefits of the PTEAA for VCCS students:***

- 1. VCCS students may select a catalog for degree requirements on the same basis as native students. This means that students may select the catalog in effect at the time of enrollment in the PTEAA and may continue with this catalog for up to five academic years. As with native students, this policy will not apply if there is an enrollment gap of one year or more at any time.
- 2. VCCS's course of study is pre-approved provided that students complete requirements

for the transfer oriented associate degree within four years of signing the PTEAA *Letter of Intent* and matriculate to RU within 18 months of completing the transfer oriented associate degree.

3. VCCS students will be considered identical to native students with regard to the award and distribution of financial aid and other scholarships, campus housing, and selection of courses, as well as access to parking upon matriculation.
4. VCCS students may participate in applicable early-registration periods at RU.
5. VCCS students and native RU students will be treated identically regarding admission to teacher education programs at RU.
6. VCCS students are provided with a seamless transition to RU's teacher education program.

***Responsibilities of the Student:***

1. Contact a community college counselor to select the PTEC option.
2. Complete and sign a *PTEAA Letter of Intent* and submit to a community college counselor or faculty advisor. Eligible transfer students must provide a transcript from other institutions.
3. Meet minimum grade criteria and prerequisites for courses in the intended teacher education program at RU as documented in the attached PTEC document.
4. Discuss any changes, other than in program content, with the community college transfer counselor, who will make changes as appropriate.
5. Notify the community college transfer counselor if participation in the PTEAA is to be terminated.
6. Submit the *RU / PTEAA Letter of Intent* with the RU application for admission and request that all previously attended colleges/universities submit an official transcript to RU.
7. Become familiar with information contained in the *RU Catalog*, accessible on the RU website (<http://www.radford.edu/>), and meet all academic requirements and application deadlines for the selected teacher education program as published through RU's College of Education and Human Development.
8. Become familiar with information regarding Teacher Education Program admission requirements on the College of Education and Human Development website ([https://eduweb.education.radford.edu/field\\_experience/adm\\_req\\_tep.htm](https://eduweb.education.radford.edu/field_experience/adm_req_tep.htm)).

***Responsibilities of VCCS Institution:***

1. Identify and track participating PTEAA students.
2. Assign PTEAA students to the designated VCCS transfer counselor or faculty advisor.
3. Periodically generate letters regarding status, program changes, etc. to students.
4. Offer a complete curriculum of PTEC courses and guarantee that those courses are applicable to the PTEAA program of study.

***Responsibilities of VCCS Transfer Counselor:***

1. Distribute PTEC information and the PTEAA *Letter of Intent* forms to students.
2. Assist students in attaining the transfer degree by developing plans that best satisfy PTEC requirements.
3. Send students' Programs of Study and *Letters of Intent* to the RU Office of Admissions.
4. Advise students and monitor student progress on a regular basis.

***Responsibilities of RU:***

1. Determine domicile status of Teacher Education Admission Agreement students in accordance with Section 23-7.4 of the Code of Virginia, the law governing eligibility for in-state tuition, upon matriculating on the RU campus.
2. Provide current RU teacher preparation program curriculum information and information on impending and/or approved changes as appropriate to VCCS office for distribution to each Virginia community college chief academic officer.
3. Make application forms, Transfer Guides, and RU catalogs available to VCCS students through the university website.
4. Provide VCCS with annual reports on the status and progress of PTEAA students accepted into RU's teacher education program including comparisons with native students, for the purpose of assessing and improving the agreement.
5. Provide PTEAA students with current information on transfer procedures, financial aid, registration, housing procedures, tuition and fee payments, and deadlines.
6. Generate letters to students upon PTEAA acceptance and periodically send them letters regarding status, program changes, etc.
7. If possible, designate financial support including scholarships for students entering under the PTEAA.

***Responsibilities of Both Participating Institutions – RU and VCCS:***

1. Monitor the enforcement of the agreement. If a transfer credit challenge or appeal is made by a student, he or she must follow the appeals procedure at RU.
2. Provide current information to PTEAA students with regard to transfer procedures, financial aid, registration, housing procedures, tuition and fee payments, and deadlines.
3. Annually review the PTEC and the PTEAA for currency and accuracy.

***Terms of Agreement:***

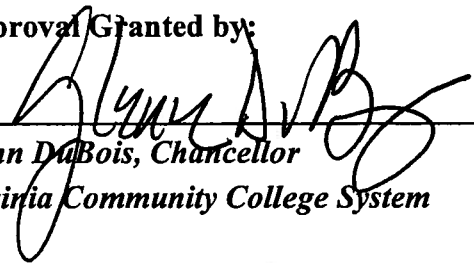
**I. Eligible Curricula/Degree**

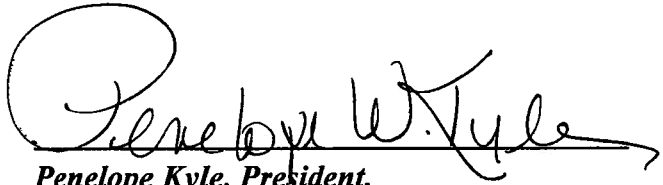
Pre-Teacher Education Curriculum/Associate Degree

**II. Term of Effect**

- A. This agreement may be amended with the agreement of both institutions, as needed, for specific program articulation without affecting the currency of the master agreement.
- B. This master agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice will be effective only if given 180 days prior to the intended date of termination. In the event that this agreement is terminated, the terms of the agreement contained herein will remain in effect for up to four years for students who have filed a letter of intent to transfer at the date of notice to terminate. Students who have filed a letter of intent to transfer have an additional 18 months to matriculate to RU upon completing the associate degree.

Approval Granted by:

  
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*Glenn DuBois, Chancellor*  
*Virginia Community College System*

  
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*Penelope Kyle, President,*  
*Radford University*

10-30-07

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Date

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Date