



February 19, 2010

MEMORANDUM

TO: Holders of the VCCS *Policy Manual*

SUBJECT: Change Numbers 491-501

Attached are the changes to the VCCS *Policy Manual*. The *Policy Manual* changes are indicated numerically with page numbers and section numbers appearing in italics.

<p><b>Change No. 491</b>  <i>Section 10.0</i>  <i>Page 10-1</i></p>	<p><i>Section 10.0 – Physical Facilities. The entire Section 10 was revised to incorporate requirements of Chapter 824 of the 2008 Session of the General Assembly, to delete obsolete references, and to update the section to reflect current State Board processes. As a result, the revision enables the VCCS to request Level 2 status under the 2005 Restructuring Act that includes the capital outlay management functional area.</i></p> <p>Approved at the September 17, 2009 State Board Meeting.          Replace entire Section 10.</p>
<p><b>Change No. 492</b>  <i>Section 3.8.13.2</i>  <i>Page 3-63</i></p>	<p><i>Section 3.8.13.2 – Voluntary Early Retirement Incentive Program, General Provisions. The revision provides additional flexibility to the colleges relative to cash compensation and Medicare supplement options and increases the program expenditures limit.</i></p> <p>Approved at the November 2008 State Board Meeting. Due to subsequent page renumbering, replace pages 3-62 through 3-122.</p>
<p><b>Change No. 493</b>  <i>Section 5.6.5.0.0</i>  <i>Page 5-29</i></p>	<p><i>Section 5.6.5.0.0 – Waiver of Physical Education Requirements for Veterans. The revision provides the flexibility of the colleges to waive physical education requirements for veterans and permits the awarding of credits to veterans for basic military training in order to satisfy physical education/health credit requirements.</i></p> <p>Approved at the November 2009 State Board Meeting. Replace pages 5-29 through 5-30.</p>
<p><b>Change No. 494</b>  <i>Section 5.6.0</i>  <i>Page 5-21</i></p>	<p><i>Section 5.6.0 – Grading System for Credit Classes. The revision promotes greater student success by clarifying the “I” and “X” grades for credit classes.</i></p> <p>Approved at the November 2009 State Board Meeting. Due to subsequent page renumbering, replace pages 5-21 through 5-28.</p>

Policy Manual Change Memo

February 19, 2010

Page 2 of 3

<p><b>Change No. 495</b> Section 6.5.5 Page 6-17</p>	<p><i>Section 6.5.5 – Substance Abuse Programs (SB). The revision removes references to employees since the policy pertains to students.</i></p> <p>Approved at the November 2009 State Board Meeting. Replace entire Section 6.</p>
<p><b>Change No. 496</b> Section 6.4.1 Page 6-10</p>	<p><i>Section 6.4.1 – Career Planning &amp; Placement Services (C). The revision changes the section title to Career Development and specifies the services that are included.</i></p> <p>Approved at the November 2009 State Board Meeting. Included in Change number 495.</p>
<p><b>Change No. 497</b> Section 6.4.0.3 Page 6-10</p>	<p><i>Section 6.4.0.3 – Orientation/Student Development. The revision specifies the required SDV courses to be taken by all curricular students unless otherwise waived.</i></p> <p>Approved at the November 2009 State Board Meeting. Included in Change number 495.</p>
<p><b>Change No. 498</b> Section 2C Page 2C-1</p>	<p><i>Section 2C – Statement of Mission. The revision replaces the former Mission Statement with the new Mission Statement.</i></p> <p>Approved at the November 2009 State Board Meeting. Replace entire Section 2C.</p>
<p><b>Change No. 499</b> Section 4.3.0 (a) Tuition Page 4-8</p>	<p><i>Section 4.3.0 (a) – Tuition (SB). The State Board for Community Colleges approves an increase of \$7.30 per credit hour to the current in-state tuition rate effective Spring term 2010. The following rates apply: 1) Virginia Resident, \$94.50 per credit hour; 2) Business Contract Rate, \$134.50 per credit hour; 3) Military Contract Rate, \$94.50 per credit hour; 4) Out-of-State Resident, \$266.60 per credit hour; 5) e-rate (Virginia Resident), \$94.50 per credit hour, and 6) e-rate (Out-of-State Resident), \$184.30 per credit hour.</i></p> <p><i>The e-Rate for out-of-state students includes an indirect cost fee which accrues to the System Office to defray related expenses. A capital fee of \$10.00 per credit hour charged to all out-of-state students for all credit courses remains unchanged. The technology fee of \$5.50 per credit hour for all credit courses including those delivered by distance learning remains unchanged.</i></p> <p>Approved at the November 2009 State Board Meeting. Replace pages 4-7 through 4-8.</p>

Policy Manual Change Memo

February 19, 2010

Page 3 of 3

<p><b>Change No. 500</b> Section 4.3.0 (a) Tuition Page 4-8</p>	<p><i>Section 4.3.0 (a) – Tuition (SB). The State Board for Community Colleges approves an increase of \$11.35 per credit hour in the differential for in-state students at Northern Virginia Community College effective Spring session 2010. The following rates apply: 1) Virginia Resident, \$105.85 per credit hour; 2) Business Contract Rate, \$145.85 per credit hour; 3) Military Contract Rate, \$105.85 per credit hour; 4) Out-of-State Resident, \$280.60 per credit hour; 5) e-rate (Virginia Resident), \$105.85 per credit hour, and 6) e-rate (Out-of-State Resident), \$187.30 per credit hour.</i></p> <p>Approved at the November 2009 State Board Meeting. Page was replaced in Change No. 499.</p>
<p><b>Change No. 501</b> Section 4.3.0 (a) Tuition Page 4-8</p>	<p><i>Section 4.3.0 (a) – Tuition (SB). The State Board for Community Colleges approves an increase of \$1.10 per credit hour in the differential for in-state students at J. Sargeant Reynolds Community College effective Spring session 2010. The following rates apply: 1) Virginia Resident, \$95.60 per credit hour; 2) Business Contract Rate, \$135.60 per credit hour; 3) Military Contract Rate, \$95.60 per credit hour; 4) Out-of-State Resident, \$267.70 per credit hour; 5) e-rate (Virginia Resident), \$95.60 per credit hour, and 6) e-rate (Out-of-State Resident), \$185.40 per credit hour.</i></p> <p>Approved at the November 2009 State Board Meeting. Page was replaced in Change No. 499.</p>

Thank you.

  
Glenn DuBois  
Chancellor

GD/KJP/sbh