



August 18, 2009

MEMORANDUM

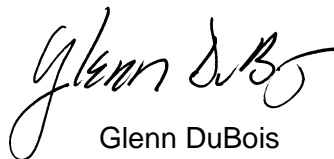
TO: Holders of the VCCS *Policy Manual*

SUBJECT: Change Numbers 488-490

Attached are the changes to the VCCS *Policy Manual*. The *Policy Manual* changes are indicated numerically with page numbers and section numbers appearing in italics.

<b>Change No. 488</b> <i>Section 3.8.11.C.2</i> <i>Page 3-49</i>	<i>Section 3.8.11.C.2 – VCCS Faculty Compensation Plan, Professional Faculty.</i> Annually at the May meeting of the State Board, adjustments to the faculty compensation plan are made in anticipation of establishing faculty contracts for the subsequent academic year. This year, the current faculty and adjunct salary scales will continue into the next fiscal year as well as the authorization to grant promotions and internal alignments that are within VCCS policy.  Approved at the May 21, 2009 State Board Meeting. Replace pages 3-48 through 3-55.
<b>Change No. 489</b> <i>Section 5.1.1</i> <i>Page 5-8</i>	<i>Section 5.1.1 – Diploma and Certificate Programs (SB).</i> The revision aligns the credit ranges of diploma and certificate programs with the current definitions of diploma programs being two years and certificate programs being less than two years. Existing programs exceeding 72 semester hours maximum are grandfathered under the revision.  Approved at the July 2009 State Board Meeting. Replace pages 5-7 through 5-8.
<b>Change No. 490</b> <i>Section 5.6.8</i> <i>Page 5-34</i>	<i>Section 5.6.8 – Class Attendance (C).</i> The revision specifies that, at a minimum, each college's attendance policy shall be in alignment with the provisions of Section 5.6.0.  Approved at the July 2009 State Board Meeting. Replace pages 5-33 through 5-34.

Thank you.



Glenn DuBois  
Chancellor

GD/KJP/sbh