

# CHANCELLOR'S ADVISORY COUNCIL OF PRESIDENTS

**April 22, 2009**

James Monroe Building  
Godwin-Hamel Board Room, 15<sup>th</sup> Floor  
Richmond, Virginia

## PRESENT:

BRCC	Dr. James Perkins
CVCC	
DSLCC	Dr. Richard R. Teaff
DCC	Dr. B. Carlyle Ramsey
ESCC	Dr. Monty Sullivan, Interim
GCC	Dr. David Sam
JSRCC	Dr. Gary Rhodes
JTCC	Dr. Marshall W. Smith
LFCC	Dr. Cheryl Thompson-Stacy
MECC	Dr. Terrance E. Suarez
NRCC	Dr. Jack M. Lewis
NVCC	Dr. Robert Templin
PHCC	Dr. Max F. Wingett
PDCCC	Dr. Douglas Boyce
PVCC	Dr. Frank Friedman
RCC	Dr. Elizabeth Crowther
SSVCC	Dr. John J. Cavan
SWVCC	Dr. Bob Tomlinson for Dr. Mark Estep
TNCC	Dr. Alvin Schexnider, Interim
TCC	Dr. Deborah DiCroce
VHCC	Dr. F. David Wilkin
VWCC	Dr. Robert H. Sandel
WCC	Dr. Charlie White

## SYSTEM OFFICE STAFF PRESENT:

Dr. Glenn DuBois	Dr. Monty Sullivan
Ms. Marlene Mondziel	Ms. Karen Petersen
Dr. Jennifer Gentry	Mr. Peter Blake
Dr. Joy Hatch	Mr. John Brilliant
Ms. Donna VanCleave	Dr. Christopher Lee
Ms. Ellen Davenport	Dr. Susan Wood
Ms. Jennifer Allman	Mr. Jeff Kraus
Ms. Donna Swiney	Dr. Inez Farrell
Dr. Craig Herndon	Dr. Mirta Martin
Ms. Nan Ottenritter	Mr. Ed Watson
Ms. Rita Woltz	Mr. Bill Hightower
Mr. Dave Mair	Ms. Elizabeth Creamer

Ms. Marian Hassell      Dr. Donna Jovanovich

**GUEST:**

Ms. Hara Charlier, Blue Ridge Community College

**A. CHANCELLOR'S REPORT**

**1. Evaluation Process and Goals**

- a. Presidential Evaluation Process – 2008-2009
- b. Chancellor/Presidents Goals – 2009-2010
- c. Goal Setting: Closing Out Dateline 09 and Setting Transitional Goals

Chancellor DuBois spoke about the evaluation process which is different this year due to the transition from one strategic plan to another. Dateline 2009 officially closes out in November 2009. A draft set of goals will be brought before the State Board. The State Board has asked the Chancellor to provide some goals that he will work on until the end of November. At that time, a new set of goals will be presented to the State Board.

When the Chancellor meets with the presidents, he will plan out the next year in the same manner he has done for the past five years, with one stipulation – the transition out of Dateline 2009 to the 2015 plan.

**2. Strategic Planning Update – Dr. Robert H. Sandel, Chair and President  
Virginia Western Community College**

Eight vetting sessions have been held since February and two more sessions are planned. Each vetting session has provided an opportunity to share in the preliminary draft and the preamble, and he has received responses from most of the presidents. There is confirmation that the preliminary draft is on target in many ways. Clearly, there are also areas where revisions are needed. The Strategic Planning Task Force will be meeting today through tomorrow to discuss feedback and revisions. Target recommendations will be agreed upon by the Task Force at its final meeting in June. The final draft will be presented in August to ACOP and to the State Board in September. Dr. Sandel thanked the co-chair, Dr. Cheryl Thompson-Stacy, and also Dr. Susan Wood and Dr. Monty Sullivan.

**3. Governor's Economic Crisis Strike Force Regional Meetings – Peter Blake, Vice  
Chancellor for Workforce Development**

The Governor's Economic Crisis Strike Force has coordinated six or seven regional meetings across the state. The first one was at John Tyler Community College. Materials have been mailed out regarding the sessions. It would be helpful for high level officials at the colleges to welcome the group. Everyone was encouraged to participate.

4. Chancellor's Task Force on Environmental Sustainability – Dr. Charlie White, Chair and President, Wytheville Community College

Dr. White thanked the presidents for disseminating information and for their comments. The Task Force has met twice and had some very good speakers, including the head of an architectural firm. There will be a meeting on May 12, and environment sustainability as it relates to the curriculum and the community will be discussed. We have had 3,400 responses from student surveys and 400 from faculty and staff surveys. A student blog is also available. Four public hearings are scheduled: VWCC, WCC, NVCC, and JSRCC. The Task Force is on target to meet the deadlines they have set. Dr. White stated that this is a lot bigger than originally anticipated.

The question was raised about whether we should sign the commitment from President Obama on climate control. The Task Force looked at this and discussed it. They suggested not signing it because it will commit the VCCS to too many things. Dr. White stated that the Task Force is an excellent group to work with.

5. Chancellor's Award for Teaching Excellence, April 25, 2009 – Dr. Monty Sullivan, Vice Chancellor for Academic Services and Research

The deadline for applications to be submitted for the Chancellor's Award for Teaching Excellence is April 25<sup>th</sup>. A total of 13 applications were submitted last year. This year's goal is to receive an application from each of the 40 campuses.

6. Chancellor's Professors Chosen for 2009-2011 – Dr. Monty Sullivan, Vice Chancellor for Academic Services and Research

Dr. Monty Sullivan listed the three individuals who were selected for the Chancellor's Professors for 2009-2011.

7. Chancellor's Faculty Fellows for 2008-2009 - Dr. Monty Sullivan, Vice Chancellor for Academic Services and Research

Dr. Monty Sullivan listed the three individuals who were selected for the Chancellor's Faculty Fellows for 2008-2009. They are:  
Kevin Hamid, Virginia Highlands Community College  
Cynthia Lafosso, Central Virginia Community College  
Chad Patton, Southside Virginia Community College

8. Chancellor's Award for Outstanding Instruction in Workforce Services – Peter Blake, Vice Chancellor for Workforce Development Services

In May, a total of 75 workforce instructors and trainers will be honored. Mr. Peter Blake thanked the host colleges and everyone for their support.

9. Virginia Foundation for Community College Education Update – Dr. Jennifer Gentry, Vice Chancellor for Institutional Advancement

Dr. Jennifer Gentry gave the Executive Director's report. She thanked everyone who attended yesterday's Leadership in Philanthropy Luncheon. She also thanked Dr. DiCroce for her help in raising \$100,000 for the John Casteen Commonwealth Legacy Scholarship Endowment. Everyone agreed that this was an outstanding event.

10. April PTK All Virginia Academic Luncheon and Awards Ceremony, April 22, 2009 at The Hilton Garden Inn, 501 East Board Street Richmond, Virginia, at 12 Noon – Dr. Richard Teaff, President, Dabney S. Lancaster Community College

The event will be the same as in the past with the exception of a new location. It will be held at the Hilton Garden Inn on Broad Street (the old Miller and Rhodes store site). The presidents are asked to send an e-mail to Dr. Teaff after the event about their thoughts on the new location.

## B. INFORMATION TECHNOLOGY COMMITTEE – Dr. Terrance E. Suarez, Chair

### Action Item

1. Chancellor's IT Expectations

The Chancellor's IT Expectations set minimum standards for colleges and the System Office regarding technology infrastructure, services, and support. At the winter 2009 Technology Council meeting there was agreement to review the current expectations and make the appropriate updates to clearly delineate the responsibilities of the colleges and the System Office.

It is recommended that the changes be approved and incorporated into the Chancellor's 2008-10 Expectations.

**The Advisory Council of Presidents unanimously approved the recommendation.**

### Information Items

#### 1. Inventory and Trend Analysis

The purpose of the Inventory and Trend Analysis is to gather data to measure how each college is meeting the Chancellor's Expectations for Technology as summarized in the college tech plan. Data is submitted by college staff.

#### 2. GoArmyEd Interface Study

It is recommended that we do not do the interface study right now, and that a letter be sent to the Department of Education.

#### 3. Joint ASAC/Tech Council Security Workgroup

The joint ASAC/Tech Council Security Workgroup was created because it is important to Level II designation. We are hard at work trying to get Level II status. It is a slow process.

#### 4. Technology Strategic Planning

The VCCS will have a new strategic plan. Information Technology is planning to have a technology strategic plan. The process has started and more information will be shared in the future.

#### 5. Red Flags Rule/Identify Theft

In 2007, the Federal Trade Commission and Federal banking agencies issued a regulation known as the Red Flags Rule, which is intended to reduce the risk of identity theft. The FTC has stated that nonprofit and government entities can be subject to parts of the rule.

The VCCS is already complying with most of the regulation; however, a systematic approach is needed. A draft version of the "Identity Theft Program Procedures" is included and will also be sent to the colleges and various departments for feedback. The Red Flags Rule goes into effect on May 1, 2009.

### C. BUDGET AND FINANCE COMMITTEE – Dr. Richard R. Teaff, Chair

#### Action Items

##### 1. Resolution on Proposed Revision To VCCS Policy Manual Section 4.5.2 - General Provisions

Section 4.5.2 of the *VCCS Policy Manual* contains an outdated chapter reference to the *College and University Business Administration* publication for sponsored programs.

It is recommended that ACOP approve the update to section 4.5.2 of the *VCCS Policy Manual* and forward their recommendation to the State Board.

**The Advisory Council of Presidents unanimously approved the recommendation.**

## 2. Modified Tuition Differential Proposal

The Chancellor re-instated the ACOP Resource Allocation Model Committee to review factors in the model related to the challenges of significant enrollment growth and stable enrollment. One concept recommended by the Committee would allow a college to charge a tuition differential and return some portion of its total revenues as a rebate for use by other colleges in exchange for the incremental tuition revenues. Currently, all but one of the colleges has the same mandatory E&G tuition and fee rate. In May 2005, the State Board approved a Differential Tuition Policy. Northern Virginia Community College is the only college that has implemented the policy so far.

Karen Petersen gave information about how this would work. Uses of the funds would be restricted to purposes defined by the State Board and Chancellor on an annual basis. Such uses might include development of collaborative services and programs across several colleges, support for start-up costs to respond to needs for unique, high demand workforce programs that can serve multiple areas of the Commonwealth, one-time costs such as deferred maintenance, support for system wide initiatives such as emergency preparedness and “green” programs, as well as any other cost-effective initiatives.

In response to a question regarding how much would be raised, Ms. Petersen indicated that it could be up to about \$2 million at the end of four years depending on the number of colleges charging the differential.

The Presidents discussed this proposal at length. The Budget and Finance Committee recommended that the ACOP approve the changes to the Tuition Differential Policy.

**The Advisory Council of Presidents approved the recommendation. Dr. David Sam (GCC) abstained.**

## 3. Resource Allocation Committee Recommendation on Efficiency Factors for the Distribution Model

The original work of the Resource Allocation Model Committee caused the implementation of significant changes to the way funding was distributed among the 23 community colleges in 2005-06, both in terms of general fund support and tuition. In the revised model, efficiency factors continued to be used, but were measured on a college-wide basis rather than on a campus basis.

The five actions recommended by the committee were discussed at length. Several concerns were expressed including that some colleges moving to another category in a

single year may be hit fairly hard. The presidents were assured that there will not be any additional phasing. As colleges grow, efficiency factors will change and be updated.

It is recommended that ACOP approve the five Resource Allocation Committee recommendations.

**The Advisory Council of Presidents unanimously approved the recommendation.**

4. Proposed Procedures for 2009-10 Allocation Model Distributions and Tuition and Fee Recommendations

The Budget and Finance Committee made the following 10 recommendations at its meeting on April 21, 2009:

1. It is recommended that the \$19.4 million from the federal stimulus funds be allocated through the Resource Distribution Model, but that colleges allocate the funding for one-time costs or to fund actions that will transition the college to a potentially lower state funding level in 2011-12.

Even with the inclusion of the \$19.4 million, the *preliminary* run of the General Allocation Model for 2009-10 will include a net change from the 2008-09 Model of approximately \$930,401 *less* in state support for E&G programs.

2. As referenced in the previous item, the Committee is recommending revisions to the existing efficiency factors in 2009-10, including changes such that the hold harmless amounts for the remaining three colleges be eliminated.
3. In 2008-09, \$3.7 million in General Funds was reserved for O&M for new facilities. For 2009-10, an additional \$3.3 million is needed, \$1.4 million of which should come from general funds. The additional funding was not provided by the state. It is recommended that an additional \$1.4 million be taken “off the top” for O&M for new facilities (in addition to the \$3.7 million reserve established in 2008-09).
4. It is recommended that no reduction be taken in the current level of PTAP. Language will be developed to state that the colleges will maintain a consistent level of support for student financial assistance using a combination of resources, including new state financial aid, increases in PELL grant funding, and additional college resources. No specific increase for financial aid would be identified in the tuition increase.
5. A 5% reduction will be applied across the board to each of the following program areas:
  - Special college appropriations authorized in the Appropriation Act (\$5,171,441 net of leases and mandatory payments)
  - Workforce development (\$241,366 for Virginia Works and \$804,555 for non-credit instruction)

- Physical plant maintenance of effort (\$450,379)
6. It is recommended that in-state tuition be increased by 6.5% or \$5.60 per credit hour to provide general operating support to the colleges for enrollment growth, cost increases for new facilities coming on-line and utility increases.
  7. It is further recommended that the Technology Fee be increased \$1.00 per credit hour to \$5.50 per credit hour, that the general fund amount for Technology Model funding be further reduced by 5% to reflect the general fund reduction, and that no changes be made to the Equipment Trust Fund allocation methodology.

With the general tuition increase plus the \$1.00 per credit hour increase for the technology fee, the recommended total increase in student costs will be 7.7% or \$6.60 per credit hour. This equates to an annual increase of \$198 per year.

8. It is recommended that the out-of-state contract rate be increased by \$10 per credit hour to continue the phasing out of state support, in addition to the general tuition increase that is recommended.
9. An additional \$7 per credit hour will be applied to the out-of-state capital fee as required in the 2009 Appropriation Act.
10. It is recommended that the out-of-state tuition rate be increased to cover 100 percent of cost, but at least by the dollar increase for in-state students.

**The Advisory Council of Presidents unanimously approved these ten recommendations.**

5. Council of Presidents Strategic Positioning Initiative (agreement on fees)

The Council of Presidents (COP) recently approved proceeding with the full scope of a strategic positioning initiative over the next two years to advance higher education and establish adequate and reliable state funding. COP is asking the VCCS to provide their share of \$12,600 each year. The initial phase of the program included testing of key advocacy messages and corresponding policy initiatives. The second phase of the program includes the development of an intensive election-year program to move higher education to the center of 2009 campaign discussions and secure commitments of support from state-wide and legislative candidates. This second phase is moving forward. The Chancellor will invite Frank Atkinson to a meeting to further discuss this initiative. The \$12,600 cost would be apportioned to each college based on prior year full-time equivalent enrollment.

**The Advisory Council of Presidents unanimously approved the recommendation for funding of the COP Strategic Positioning Initiative.**

1. Update on Budget Actions in 2009 General Assembly Veto Session (April 8)

A summary of the General Assembly actions on the 2009 budget was discussed. This included the revenue outlook, operating budget, and capital projects.

2. Update on American Recovery and Reinvestment Act of 2009 (Federal Stimulus Bill)

This item was covered in Action Item #4 above.

3. Update on Status of Teletechnet in 2008-09, 2009-10

For a number of years, Virginia's community colleges and Old Dominion University annually entered into a Memorandum of Understanding in support of site-based distance education learning operations. Enrollments at the VCCS sites in the televised, synchronous programs have declined and enrollments in the on-line and video streaming programs have increased. ODU will be transitioning to offer more programs through a synchronous delivery mode. Since the discussions for gradual transitioning of TELETECHNET are still in the conceptual phase, ODU proposed to use the prior agreement terms for 2008-09. The Chancellor has signed the 2008-09 MOU. ODU will be processing payment to the VCCS and funds will be transferred from the VCCS to the colleges as soon as the ODU payment is processed. Discussion will need to start soon with representatives of the VCCS regarding the future of TELETECHNET and the nature of ODU's relationship with the colleges.

4. Update on Status of Level II Discussions

Updates on the status of Level II discussions were given. The target date for the VCCS to achieve Level II status in the areas of information technology and capital outlay is July 1, 2009. Dr. Joy Hatch was asked to look into the cell phone state contracts and whether Level II would give more independence in this area.

D. PUBLIC AND GOVERNMENTAL RELATIONS – Dr. F. David Wilkin, Chair

Information Items

1. Discuss Final 2009 General Assembly Actions, Including April 8 Veto Session

The General Assembly adjourned on February 28 and reconvened on April 8 to consider gubernatorial amendments and vetoes. There were no items at the April 8 reconvened session that directly affected Virginia's community colleges. A summary of the final actions of the General Assembly with regard to VCCS's legislative priorities was distributed and discussed.

2. Analyze Effectiveness of General Assembly Communications Plan, Role of Business, Community, and Workforce Development Leaders

Dr. Wilkin thanked the presidents and congratulated them for the good work in communicating with their General Assembly members before and during the 2009 session. The committee recommended that the presidents start a discussion on when the legislative reception should be held and whether or not to evolve the reception into an event that involves partnering with one or more of our major stakeholder organizations.

3. Identify General Assembly Members with Community College Ties

A draft list of legislators with community college connections was discussed. Presidents were asked to review the list and the 2009 General Assembly session communication plan document to see if they have any additions or corrections. Any changes should be sent to Ellen Davenport.

4. Discuss Preliminary 2010 Calendar, College Day Visits, and Legislative Reception

A preliminary calendar of the 2010 General Assembly session was provided.

E. ACADEMIC, STUDENT AFFAIRS, AND WORKFORCE DEVELOPMENT  
COMMITTEE – Dr. Charlie White, Chair

Action Items

1. Approval of Policy Manual Changes to Section 6:

- a. 6.0.1 General Admission to the VCCS Colleges
- b. 6.0.0.1 Readmission
- c. 6.0.2.1 Application for Readmission to a Curriculum

ASAC considered Policy Manual changes to guidelines for the General Admission to the VCCS colleges. The changes were presented at the December ACOP meeting and were tabled for reconsideration at the February meeting following a re-wording for clarity. ACOP approved changes at its February meeting, and the State Board approved them at its March meeting. At its March meeting, ASAC reviewed the changes approved. Since ASAC did not feel that the changes captured its original intent, the section was re-worked. In addition, ASAC approved two sections to be added to the Policy Manual which addresses a student's readmission to the college and to the curriculum.

It is recommended that the ACOP approve the proposed revisions to the language in VCCS policy 6.0.1 of the *VCCS Policy Manual*.

**The Advisory Council of Presidents unanimously approved the recommendation.**

Discussion Items

## 1. Proposed Policy Manual Changes

- a. 6.0.2 Admission to Specific Curricula
- b. 6.0.5 Students Transferring from Other Colleges
- c. 6.0.7 Health Information
- d. 6.0.8 AIDS Policy
- e. 6.4.5.1 Alcohol Beverages and Social Functions Delete
- f. 6.4.5.2 Student Newspapers Delete
- g. 6.5.2.0 Official Procedures for Dispersing Unauthorized Assembly Delete
- h. 6.5.4 Illegal Substance Policy
- i. 6.5.6 Sexual Misconduct Policy
- j. 6.5.6.1 Sexual Assault
- k. 6.5.6.2 Sexual Harassment

Section 6 of the *VCCS Policy Manual* was reviewed by several members of the ASAC Student Services Committee to insure accuracy and to update policy as needed. ASAC continues to consider and update policy as requested from the Student Services Committee. The policy sections were presented for modification or deletion from the *VCCS Policy Manual*.

Sections 6.0.2 and 6.0.5 were discussed. The rest of Section 6 was tabled for a later meeting.

## Information Items

### 1. Student Success Snapshot #7

The Student Success Snapshot Issue #7 was reviewed. Dr. Donna Jovanovich will work with Drs. Templin and DiCroce to get their information on success rates. Dr. Sullivan thanked Dr. Jovanovich for the work done on the snapshots.

### 2. Wizard Update

A production version of the Virginia Education Wizard was released to the public in March through a series of roll out events. Five of the six roll out events have been completed. The sixth event is scheduled for late April in Hampton Roads. There have been 42,000 hits on the website with an average visit of 6 minutes. We are hearing from high school counselors and the community saying this is great.

### 3. Two-year College Transfer Grant Update

In development of guidelines for implementation, System Office staff and SCHEV staff agreed that there were significant issues with interpretation of the language in the 2007 legislation. The VCCS was successful in convincing SCHEV to have that language reinterpreted and therefore resolve a number of the significant issues to include state aid issues. The VCCS will monitor our students and notify them that they may potentially be eligible for the grant and tell them the requirements. The student will be responsible

for following through with the four-year institution. Criteria for student eligibility will go before SCHEV in May or June. Dr. Sullivan will copy financial aid directors on the email that is sent to the student.

4. IPS Level One Certification Update

A brief update was presented on the status of the VCCS Institutional Performance Standards for Level I certification. Currently we are certified and need to keep that certification. This was excellent work on the part of the presidents. If the VCCS receives one red dot, it would lose the certification. There is a concern on need-based borrowing and an expectation from SCHEV that we aggressively solve that issue. The default rate of loans was also discussed.

5. American Recovery and Reinvestment Act

Congress passed and President Obama signed the American Recovery and Reinvestment Act (ARRA). The legislation is intended to preserve and create jobs, promote the nation's economic recovery, and assist those most affected by the recession. The ARRA contains many sources of funds that community colleges can access to help achieve the purposes of the legislation. System Office staff will provide assistance and support to the colleges in developing proposals for strategic areas and local Workforce Investment Act funding opportunities for colleges. For initiatives or strategies that might potentially involve more than one college or a statewide response, System Office staff would coordinate a request on behalf of the colleges. Within System Office resource constraints, staff will assist colleges in gaining supporting letters from education, state, and association leaders and in other process-related activities.

6. New Definition of a Tech Prep Student

For the first time, states like Virginia that choose to maintain Tech Prep as a separate program and funding stream from the state Perkins grant are required to annually report on federally established performance indicators for both secondary and postsecondary Tech Prep students. Performance indicators for Tech Prep were discussed. To collect the data necessary to report on the measures, the VCCS has to be able to identify individual Tech Prep students at the secondary and postsecondary education level and into the workforce. The VCCS in consultation with VDOE has developed a definition of a Tech Prep student at both the secondary and postsecondary level. The definition more clearly identifies Tech Prep students as a distinct subset of secondary CTE completers.

7. Commonwealth Scholars Program

The Commonwealth Scholars program is a statewide initiative. The primary objective is to increase the number of high school graduates who complete a core set of academic courses so as to better prepare them to enter community colleges and universities prepared for success. It is targeted to "middle majority" and first generation students. The Commonwealth Scholars program provides a high school program of study that "raises the bar" in terms of math and science requirements for a standard high school diploma and also requires completion of at least one career and technical education class.

Subject to grant funding support from the Governor's Office in 2009-2010, the VCCS and PVCC, working collaboratively, will serve as the new state leaders for the Commonwealth Scholars program. Grants of \$30,000 each for the period July 1, 2009, to June 30, 2010, will be available for 2009-2010 for up to six community colleges, including PVCC, to demonstrate community college-led Commonwealth Scholars programs. The six colleges to demonstrate the new model of Commonwealth Scholars will be selected through competitive application to the VCCS.

F. HUMAN RESOURCES – Dr. Frank Friedman, Chair

Action Items

1. Background Check Policy Update: Students Working in Sensitive Positions

The VCCS Background Check policy expressly does not apply to work-study or student assistants. While it is generally discouraged that any work study student or student assistant would be given access to any sensitive system, there may be occasions where students are granted access to the SIS system. In these or similar circumstances, colleges should perform background checks on students due to the sensitive nature of the SIS database.

It is recommended that ACOP approve the proposed changes to the Background Check policy to require background checks of students who may work in positions which are deemed sensitive by Commonwealth regulation, policy, or code.

**The Advisory Council of Presidents unanimously approved the recommendation.**

2. Faculty Salary Planning for Fiscal Year 2009-2010

The current, approved faculty and adjunct salary scales will continue into the next fiscal year without changes to the minimum or maximum salary ranges. Promotions and internal alignments may be made during fiscal year 2010 with each college funding such changes from existing resources. Changes must be submitted and approved according to the normal faculty salary planning process as usual. Alignment and promotion changes for administrative and professional faculty will be considered only if the college ratio of administrative faculty salaries to instructional faculty salaries does not exceed 135%. Forms will be sent to the colleges from the System Office. Across the board or similar wide-spread bonuses should not be given due to the current fiscal climate. Exceptions should be directed to the Chancellor.

It is recommended that ACOP approve the continuance of the current faculty and adjunct salary scales as well as the authorization to grant promotions and internal alignments that are within VCCS policy.

**The Advisory Council of Presidents unanimously approved the recommendation.**

Information Item

1. Legislative Update 2009

Information items passed by the General Assembly taking effect on July 1 were briefly reviewed. If there are any questions, please contact Dr. Chris Lee.

**11:30 a.m.  
Adjournment**