

Approved July 19, 2007

**STATE BOARD FOR COMMUNITY COLLEGES
ACADEMIC, STUDENT AFFAIRS, AND WORKFORCE DEVELOPMENT
COMMITTEE
JULY 18-19, 2007**

TITLE: **Proposed Deletion of VCCS Policy Manual Section 8.3.3.d - Reported and Excluded Enrollments** (Academic, Student Affairs, and Workforce Development Committee, Action Item 3)

BACKGROUND:

In July 2006, in response to action by the General Assembly, the State Board passed revisions to existing Human Resources policy to allow for reduced tuition rates at Virginia's community colleges for employees of the Virginia Community College system. The existing VCCS Educational Assistance Guidelines were expanded to provide colleges the option of offering "continuous learning courses," at no tuition to all VCCS employees, except student employees. These courses may be either job-related or for personal growth.

Current VCCS policy does not allow VCCS employees whose tuition is waived to be reported for headcount or FTES. The current policy 8.3.3d is as follows:

Employees of the VCCS who have tuition waived shall not be reported for headcount or FTES when they are enrolled in courses for credit. Employees enrolled in credit courses who either pay tuition or have their tuition reimbursed shall be reported as headcount and FTES enrollments.

In researching the impact of the new tuition policy's implementation, VCCS staff determined that there is no SCHEV policy that precludes counting VCCS employees as part of headcount or FTES. This appears to be an internal VCCS guideline. With the expansion of the tuition benefit, once employees begin to take advantage of the new policies, there may be enrollment reporting implications for the system.

ACTION RECOMMENDED:

That the State Board for Community Colleges approve the proposed Deletion of VCCS Policy Manual Section 8.3.3.d - Reported and Excluded Enrollments to allow VCCS employees whose tuition is waived to be reported for headcount or FTES.

PREVIOUSLY REVIEWED BY:

- ✓ VCCS Academic Services and Research staff
- ✓ Advisory Council of Presidents, June 2007

RESOURCE PERSONS:

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