

**TITLE: PROPOSED REVISION TO VCCS POLICY MANUAL SECTION 6.0.1—
GENERAL ADMISSION TO THE VCCS COLLEGES (SB) - (Academic,
Student Affairs, and Workforce Development Committee, Action Item III.A.2.a.)**

BACKGROUND:

At the recommendation of the Academic and Student Affairs Council, the Advisory Council of Presidents approved changes to the guidelines for the General Admission to the VCCS Colleges policy at its February 2009 meeting.

ACTION RECOMMENDED:

It is recommended that the State Board for Community Colleges approve the proposed revisions to the language in VCCS policy 6.0.1--General Admission to the VCCS Colleges:

6.0.1 General Admission to the VCCS Colleges (SB)

Individuals are eligible for admission to the community college if they are high school graduates or the equivalent, or if they are eighteen years of age or older and able to benefit from study at the community college.

~~Exceptions may be considered for freshman and sophomore students who are able to demonstrate readiness for college level coursework through the college's established institutional course policies. It is required that all freshman and sophomore students meet established institutional placement criteria prior to enrolling in dual enrollment coursework.~~

~~Because enrolling freshman and sophomore students is considered exceptional, each freshman and sophomore student will be treated on a case by case basis and require formal approval by the college president.~~

The colleges *reserves* the right to evaluate and document special cases and to refuse admission if the college determines that the applicant is a threat or a potential danger to the college community or if such refusal is considered to be in the best interest of a college.

Individuals may be admitted to VCCS colleges as curricular or non-curricular students.

For all curricular students, the following items are required:

- a. A completed official application for admission with social security number requested and
- b. Unless otherwise specified by the college, official transcripts from all high schools, colleges, and universities attended. The VCCS Student Information

System academic records will be sufficient for colleges within the Virginia Community College System.

c. Additional information may be required by the college for admission to a specific program or curriculum.

For all non-curricular students, a completed official application for admission is required with social security number requested.

~~Students may be denied admission to the college if there is sufficient reason to believe that they present a danger to themselves or to other members of the college community.~~

It is the policy of the VCCS to maintain and promote equal employment and educational opportunities without regard to race, color, sex or age (except where sex or age is a bona fide occupational qualification), religion, handicap, national origin, or other non-merit factors.

6.0.1.1 Dual Enrollment Student Admissions

Dual enrollment ~~coursework~~ is restricted to high school juniors and seniors ***and home school students studying at the high school junior or senior levels. Because enrolling freshman and sophomore students is considered exceptional, each freshman and sophomore student will be treated on a case-by-case basis. Formal approval by the college president and documentation of parental permission are required. All students admitted under this section must demonstrate readiness for college by achieving satisfactory scores on college placement tests and address all other college admission criteria. Satisfactory placement scores meet or exceed the federal Ability-to-Benefit standards.***

6.0.1.2 Home School Student Admissions

Home school students must provide a copy of a home school agreement approved by the school district or a letter declaring home school for religious exemption. Documentation of parental permission is required. Graduates who complete secondary school in a home school setting must provide a graduation date and may be required to provide documentation of coursework. All students admitted under this section must demonstrate readiness for college by achieving satisfactory scores on college placement tests and address all other college admission criteria. Satisfactory placement scores meet or exceed the federal Ability-to-Benefit standards.

RESOURCE PERSONS:

Dr. Monty Sullivan, Vice Chancellor for Academic Services and Research,
msullivan@vccs.edu, 804-819-4972

Ms. Jennifer Allman, Director of Student Support Services, VCCS, jallman@vccs.edu;
804-819-4971

Mr. Bill Hightower, Director of Educational Programs, VCCS, bhightower@vccs.edu,
804-819-4696

Ms. Rita Woltz, System Counsel, VCCS, rwoltz@vccs.edu, 804-819-4906