

Approved by the Chancellor and Presented for Information on May 17, 2007

**STATE BOARD FOR COMMUNITY COLLEGES  
ACADEMIC, STUDENT AFFAIRS, AND  
WORKFORCE DEVELOPMENT COMMITTEE  
MAY 16-17, 2007**

**TITLE:** PROPOSED REVISION TO VCCS *POLICY MANUAL* SECTION 6.4.0.1—  
FACULTY ADVISORS (C), (Academic, Student Affairs, and Workforce  
Development Committee, Item III.3.b.)

**BACKGROUND:** Upon review of VCCS *Policy Manual* Section 6.4.0.1, the ASAC Student Services Committee determined that the policy did not include an adequate definition of “academic advising.” Therefore, at its December 2006 meeting, ASAC reviewed and approved an addition to Section 6.4.0.1 which pertains to faculty advisors. In addition, Chancellor DuBois has reviewed and approved the addition to the *Policy Manual*.

6.4.0.1 Faculty Advisors (C)

All curricular students are assigned an academic advisor who is normally a member of the counseling staff or teaching faculty. Advisors act as academic consultants, helping students plan their programs of study. Students should consult their advisors before each registration and are encouraged to confer with them frequently regarding academic matters.

**6.4.0.1.1** *Academic advising is a comprehensive program facilitated by counselors, teaching faculty, and student services personnel who share responsibility with advisees for student success. The advising relationship is a continuous developmental process involving open communication in an atmosphere of mutual respect and honesty. It assists students with the transition to college and the evaluation and attainment of their academic, career, and personal goals. By their participation in a range of advising activities, including individual and group advising sessions, classes, and workshops, students gain an understanding of campus and college resources and develop the skills to make informed, independent decisions.*

**ACTION RECOMMENDED:** No action is required at this time, as this *Policy Manual* section requires only the Chancellor’s review and approval.

**PREVIOUSLY REVIEWED BY:**

- √ Dr. Glenn Dubois, Chancellor, VCCS
- √ Advisory Council of Presidents
- √ Academic and Student Affairs Council
- √ Dr. Monty Sullivan, Vice Chancellor for Academic Affairs and Research, VCCS
- √ Ms. Jennifer Allman, Director of Student Support Services, VCCS

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**RATIONALE:** To incorporate the comprehensive definition of academic advising approved at the December, 2006, ASAC meeting, VCCS *Policy Manual* Section 6.4.0.1 needs to be revised.

**RESOURCE PERSONS:**

- Dr. Monty Sullivan, Vice Chancellor for Academic Services and Research, VCCS, [msullivan@vccs.edu](mailto:msullivan@vccs.edu); (804) 819-4972
- Ms. Jennifer Allman, Director of Student Support Services, VCCS, [jallman@vccs.edu](mailto:jallman@vccs.edu); 804-819-4971